

Crescent City Harbor District

WARRANT LIST

December 15, 2018 through January 3, 2019

Type	Num	Date	Name	Account	Class	Paid Amount	Original Amount
Paycheck	4217	12/19/2018	CORPSTEIN, NICHOLAS A	1040 · CCHD US BANK OPERATING 4766			-475.04
Paycheck	4218	12/19/2018	CREGLOW, JACK	1040 · CCHD US BANK OPERATING 4766			-745.17
Paycheck		12/19/2018	FANSLER, TRACI L	1040 · CCHD US BANK OPERATING 4766			-1,737.21
Paycheck		12/19/2018	FEARS, TERI L	1040 · CCHD US BANK OPERATING 4766			-54.76
Paycheck	4219	12/19/2018	FOULKE, CHRISTOPHER	1040 · CCHD US BANK OPERATING 4766			-862.34
Paycheck		12/19/2018	HELMS, CHARLES A	1040 · CCHD US BANK OPERATING 4766			-2,180.48
Paycheck	4220	12/19/2018	KING, KARL K	1040 · CCHD US BANK OPERATING 4766			-898.36
Paycheck		12/19/2018	KOZAK, MICHAEL J	1040 · CCHD US BANK OPERATING 4766			-394.07
Paycheck	4221	12/19/2018	NEWPORT, BILLY JOE	1040 · CCHD US BANK OPERATING 4766			-512.89
Paycheck	4224	12/19/2018	SALVARESSA, RICHARD	1040 · CCHD US BANK OPERATING 4766			-1,423.80
Paycheck		12/19/2018	TAVASCI, LANE D	1040 · CCHD US BANK OPERATING 4766			-1,562.60
Paycheck		12/19/2018	ZIERLER, SIERRA M	1040 · CCHD US BANK OPERATING 4766			-264.35
Paycheck		12/19/2018	BAILEY, PATRICK A	1040 · CCHD US BANK OPERATING 4766			-147.51
Paycheck		12/19/2018	DANNER, MARC	1040 · CCHD US BANK OPERATING 4766			-345.08
Paycheck		12/19/2018	HANKS, JUSTIN C	1040 · CCHD US BANK OPERATING 4766			-1,026.97
Paycheck		12/19/2018	IRIBARNE, SALVAT	1040 · CCHD US BANK OPERATING 4766			-419.85

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Paycheck	12/19/2018	MORRISON, PATRICK J	1040 · CCHD US BANK OPERATING 4766	-554.13
Paycheck	12/19/2018	PHILLIPS, RONALD	1040 · CCHD US BANK OPERATING 4766	-107.51
Paycheck	12/19/2018	RAMSEY, JR, JAMES K	1040 · CCHD US BANK OPERATING 4766	-120.51
Paycheck	12/19/2018	REGIS, WILLIAM	1040 · CCHD US BANK OPERATING 4766	-345.08
Paycheck	12/19/2018	STONE, BRIAN	1040 · CCHD US BANK OPERATING 4766	-145.92
Paycheck	12/19/2018	THOMPSON, ASHLEY	1040 · CCHD US BANK OPERATING 4766	-202.22
Paycheck	12/19/2018	WHITE, WES	1040 · CCHD US BANK OPERATING 4766	-147.51
Liability Che E-pay	12/17/2018	EDD	1040 · CCHD US BANK OPERATING 4766	-147.32
			2145 · ACCRUED STATE TAXES PAYABLE	-147.32
Liability Che E-pay	12/17/2018	EDD	1040 · CCHD US BANK OPERATING 4766	-741.25
			2145 · ACCRUED STATE TAXES PAYABLE	-198.32
			2145 · ACCRUED STATE TAXES PAYABLE	-542.93
				-741.25
Liability Che E-pay	12/17/2018	UNITED STATES TREASURY	1040 · CCHD US BANK OPERATING 4766	-4,916.06
			2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,784.00
			2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,269.24
			2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,269.24
			2140 · ACCRUED FEDERAL TAXES PAYABLE	-296.79
			2140 · ACCRUED FEDERAL TAXES PAYABLE	-296.79
				-4,916.06

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Liability Che 4225	12/17/2018	CARPENTERS LOCAL 751	1040 · CCHD US BANK OPERATING 4766	2167 · UNION DUES	-80.00	-80.00
						<u>-80.00</u>
Liability Che 4226	12/17/2018	STATE DISBURSEMENT UNI 1040 · CCHD US BANK OPERATING 4766		2150 · WAGE GARNISHMENTS 2150 · WAGE GARNISHMENTS	-668.76	-668.76
						<u>-668.76</u>
Check 4227	12/17/2018	HELMS, CHARLES	1040 · CCHD US BANK OPERATING 4766	6950 · TRAVEL-TRAINING MEETING & I 1:CCHD	-28.88	-28.88
						<u>-28.88</u>
Bill Pmt -Chk 4228	12/20/2018	AMERITAS LIFE INSURANCE 1040 · CCHD US BANK OPERATING 4766		6221 · DENTAL-ADMIN 1:CCHD	-527.43	-527.43
				2157 · ACCRUED DENTAL INSURANCE 1:CCHD		<u>-527.43</u>
Bill Pmt -Chk 4229	12/20/2018	ARAMARK INC	1040 · CCHD US BANK OPERATING 4766		-272.39	-272.39
				11/06/2018 UNIFORM CLEANING SERVI 6620 · UNIFORM CLEANING SERVICE 1:CCHD	-77.00	
				11/13/2018 UNIFORM CLEANING SERVI 6620 · UNIFORM CLEANING SERVICE 1:CCHD	-72.15	
				11/20/2018 UNIFORM CLEANING 6620 · UNIFORM CLEANING SERVICE 1:CCHD	-61.62	
				11/27/2018 UNIFORM CLEANING SERVI 6620 · UNIFORM CLEANING SERVICE 1:CCHD	-61.62	
						<u>-272.39</u>
Bill Pmt -Chk 4230	12/20/2018	ARDEN SHANK	1040 · CCHD US BANK OPERATING 4766		-1,312.50	-1,312.50
				12/18/2018 CONSULTING 6942 · CONSULTING 1:CCHD		<u>-1,312.50</u>

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Bill	SI384542	12/12/2018	DUES	6015 · DUES, MEMBERSHIPS & SUBS	1:CCHD	-549.00	-549.00
Bill	6587	12/13/2018	PLAQUES FOR RON & PAT	6071 · OFFICE EXPENSE	1:CCHD	-84.00	-84.00
Bill	ORBRK42208	12/18/2018	MISC SHOP SUPPLIES	6657 · PARTS & MISC	1:CCHD	-11.39	-11.39
Bill	121318	12/13/2018	CCHD PHONE SERVICE	6090 · TELEPHONE	1:CCHD	-437.25	-437.25
Bill	18091803	09/18/2018	BIOLOGICAL REPORT AMEN 6975	PROJECT-MASTER PLAN	1:CCHD	-2,305.75	-2,305.75
Bill	1040	12/20/2018	PACIFIC POWER	1040 · CCHD US BANK OPERATING	4766	-14,266.47	-14,266.47
Bill	1040	12/20/2018	FASTENAL	1040 · CCHD US BANK OPERATING	4766	-11.39	-11.39
Bill	1040	12/20/2018	FRONTIER	1040 · CCHD US BANK OPERATING	4766	-437.25	-437.25
Bill	1040	12/20/2018	MERKEL & ASSOCIATES, IN 1040	CCHD US BANK OPERATING	4766	-2,305.75	-2,305.75
Bill	1040	12/20/2018	CAL CHAMBER OF COMMERCE	1040 · CCHD US BANK OPERATING	4766	-549.00	-549.00

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121118	CCHD	12/11/2018	110 ANCHOR WAY	6830 · ELECTRICITY	1:CCHD	-53.16
			STARFISH WAY SHOP	6830 · ELECTRICITY	1:CCHD	-384.63
			101 CITZ DOCK RD USCG W	6830 · ELECTRICITY	1:CCHD	-136.79
			101 CITZ DOCK RD #B	6830 · ELECTRICITY	1:CCHD	-4,255.54
			HARBOR OFFICE	6830 · ELECTRICITY	1:CCHD	-476.68
			AREA LIGHT	6830 · ELECTRICITY	1:CCHD	-33.15
			120 ANCHOR WAY	6830 · ELECTRICITY	1:CCHD	-25.17
			250 CITZ DOCK RD	6830 · ELECTRICITY	1:CCHD	-122.22
			NW COR 101 & CITZ DOCK F	6830 · ELECTRICITY	1:CCHD	-54.36
			101 CTIZ DOCK RD DOCK LI	6830 · ELECTRICITY	1:CCHD	-152.64
			160 MARINE WAY	6830 · ELECTRICITY	1:CCHD	-24.73
			SERVICE TO NORTH DOCK	6830 · ELECTRICITY	1:INNER BOAT BASIN	-2,432.61
			IBBE	6830 · ELECTRICITY	1:INNER BOAT BASIN	-4,060.46
			IBBS	6830 · ELECTRICITY	1:INNER BOAT BASIN	-1,811.66
			COASTAL TRAIL	6830 · ELECTRICITY	1:CCHD	-47.78
			SPORTSMEN DOCK	6830 · ELECTRICITY	1:CCHD	-51.58
			110 ANCHOR WAY CAMPGR	6830 · ELECTRICITY	1:CCHD	-42.45
			730 US HW 101 S	6830 · ELECTRICITY	1:CCHD	-45.98
			201 CITZ DOCK RD	6830 · ELECTRICITY	1:CCHD	-54.88
						<u>-14,266.47</u>

Bill Pmt -Cht 4237 12/20/2018 TECH-WILD 1040 · CCHD US BANK OPERATING 4766 -200.00

8716		12/01/2018	IT MONTHLY SERVICE	6640 · OUTSIDE SERVICES	1:CCHD	-200.00
						<u>-200.00</u>

Paycheck 12/28/2018 FANSLER, TRACI L 1040 · CCHD US BANK OPERATING 4766 -588.45

Paycheck 12/28/2018 HANKS, JUSTIN C 1040 · CCHD US BANK OPERATING 4766 -344.46

Paycheck 12/28/2018 HELMS, CHARLES A 1040 · CCHD US BANK OPERATING 4766 -869.08

Paycheck 12/28/2018 TAVASCI, LANE D 1040 · CCHD US BANK OPERATING 4766 -517.78

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-1,344.95

Bill	12/28/2018 CCHD	12/28/2018 CCWATER	1040 · CCHD US BANK OPERATING 4766		
12618	CCHD	HABOR BATHROOM #3	6831 · WATER	1:CCHD	-262.17
		191 RAKER WAY MAINT SHC	6831 · WATER	1:CCHD	-22.49
		191 RAKER WAY SHOP BATH	6831 · WATER	1:CCHD	-67.24
		ANCHOR WAY RV PUBLIC B	6831 · WATER	1:CCHD	-95.10
		201 CITIZENS DOCK RD	6831 · WATER	1:CCHD	-110.74
		NW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-46.80
		SE BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-68.52
		HARBOR OFFICE	6831 · WATER	1:CCHD	-142.43
		101 CITIZENS DOCK RD FIS	6831 · WATER	1:CCHD	-28.49
		FIRE MAIN	6831 · WATER	1:CCHD	-76.85
		250 CITIZENS DOCK RD SHE	6831 · WATER	1:CCHD	-67.24
		DOCK/BAYSIDE MARINA	6831 · WATER	1:CCHD	-22.49
		NW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-192.34
		SW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-65.64
		HARBOR BATHROOM #1	6831 · WATER	1:CCHD	-76.41
					<u>-1,344.95</u>

-89.98

Bill	12/28/2018 CCHD	12/28/2018 CHARTER	1040 · CCHD US BANK OPERATING 4766		
0342436121718	CCHD	INTERNET	6890 · INTERNET SERVICE/SPECTRUM	1:CCHD	-89.98
					<u>-89.98</u>

-92.10

Bill	12/28/2018 CCHD	12/28/2018 HELMS, CHARLES	1040 · CCHD US BANK OPERATING 4766		
122118	CCHD	MILEAGE	6950 · TRAVEL-TRAINING MEETING & I	1:CCHD	-92.10
					<u>-92.10</u>

-13.76

Bill	12/20/2018	12/20/2018 TIRE REPAIR KIT LE SABRE	6520 · AUTOS	1:CCHD	
3140-119588					-13.76
					<u>-13.76</u>

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Bill	Bill #	Date	Vendor	Description	Account	Amount
Bill						-13.76
Bill	126816	12/12/2018	OTHER LEGAL SERVICES	6410 · OTHER LEGAL	LAWSUIT 2017	-544.53
Bill						-544.53
Bill						-544.53
Bill	010119	01/01/2019	LIFE INSURANCE	6230 · LIFE-ADMIN	1:CCHD	-143.04
Bill						-143.04
Bill	121718	12/17/2018	GARBAGE SERVICE	6832 · GARBAGE	1:CCHD	-3,117.16
Bill						-3,117.16
Bill	99075	12/23/2018	MONTHLY MEMBER FEE	6015 · DUES, MEMBERSHIPS & SUBS	1:CCHD	-200.00
Bill						-200.00
Bill	8738	12/31/2018	WEB HOSTING	6640 · OUTSIDE SERVICES	1:CCHD	-160.00
Bill						-160.00
Bill						-160.00
Bill	121718	12/17/2018	GARBAGE SERVICE	6832 · GARBAGE	1:CCHD	-3,117.16
Bill						-3,117.16
Bill						-3,117.16
Bill						-200.00
Bill						-200.00
Bill						-160.00
Bill						-160.00
Bill						-529.78

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Bill	4952465	01/01/2019 FORKLIFT PAYMENT	6710 · EQUIPMENT	1:CCHD	-529.78	-529.78
Bill Pmt -Chr	4248	12/28/2018 VSP	1040 · CCHD US BANK OPERATING 4766		-203.72	-203.72
Bill	1119 CCHD	01/01/2019 VISION	6260 · VISION-ADMIN	1:CCHD	-149.52	
		ACCRUED VISION	2159 · ACCRUED VISION INSURANCE	1:CCHD	-54.20	
					-203.72	
Liability Che E-pay		12/28/2018 EDD	1040 · CCHD US BANK OPERATING 4766		-56.56	-56.56
			2145 · ACCRUED STATE TAXES PAYABLE		-28.03	
			2145 · ACCRUED STATE TAXES PAYABLE		-28.53	
					-56.56	
Liability Che E-pay		12/28/2018 UNITED STATES TREASURY 1040 · CCHD US BANK OPERATING 4766			-640.78	-640.78
			2140 · ACCRUED FEDERAL TAXES PAYABLE		-212.00	
			2140 · ACCRUED FEDERAL TAXES PAYABLE		-173.76	
			2140 · ACCRUED FEDERAL TAXES PAYABLE		-173.76	
			2140 · ACCRUED FEDERAL TAXES PAYABLE		-40.63	
			2140 · ACCRUED FEDERAL TAXES PAYABLE		-40.63	
					-640.78	
Check	4259	01/03/2019 RAMSEY, J	1040 · CCHD US BANK OPERATING 4766		-337.00	-337.00
			6352 · MEDICAL-COMMISSIONERS	1:CCHD	-337.00	
					-337.00	

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Check	4260	01/03/2019	CAROL M. WHITE	1040 · CCHD US BANK OPERATING 4766	6352 · MEDICAL-COMMISSIONERS 1:CCHD	-866.95 -866.95	-866.95
Liability Che E-pay		01/03/2019	EDD	1040 · CCHD US BANK OPERATING 4766		-209.59 -562.33 -771.92	-771.92
Liability Che E-pay		01/03/2019	UNITED STATES TREASURY	1040 · CCHD US BANK OPERATING 4766		-1,811.00 -1,319.24 -1,319.24 -308.57 -308.57 -5,066.62	-5,066.62
Liability Che E-pay		01/03/2019	EDD	1040 · CCHD US BANK OPERATING 4766		-21.13 -1,089.89 -1,111.02	-1,111.02
Check	4261	01/03/2019	WHITE, W	1040 · CCHD US BANK OPERATING 4766	6352 · MEDICAL-COMMISSIONERS 1:CCHD	-325.40 -325.40	-325.40

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Check	4262	01/03/2019 BRIAN L STONE	1040 · CCHD US BANK OPERATING 4766		-310.65
			6352 · MEDICAL-COMMISSIONERS		<u>-310.65</u>
Check	1541	12/28/2018 JOSEPH FERNANDEZ	1045 · REDWOOD HARBOR VILLAGE		-175.00
Credit Memo	326236	12/26/2018 Deposit Key	2174 · RV KEY DEPOSIT	REDWOOD HARBOR VILLAGE	-19.44
		Deposit-Lease	2184 · RV TENANT DEPOSITS	REDWOOD HARBOR VILLAGE	-155.56
					<u>-175.00</u>
Bill Pmt -Chk	1542	12/28/2018 CCWATER	1045 · REDWOOD HARBOR VILLAGE		-1,423.13
Bill	12618 RHV	12/06/2018 RHV WATER	6831 · WATER	REDWOOD HARBOR VILLAGE	-1,423.13
					<u>-1,423.13</u>
Bill Pmt -Chk	1543	12/28/2018 FRONTIER	1045 · REDWOOD HARBOR VILLAGE		-138.86
Bill	121918 RHV	12/19/2018 RHV PHONE	6090 · TELEPHONE	REDWOOD HARBOR VILLAGE	-138.86
					<u>-138.86</u>
Bill Pmt -Chk	1544	12/28/2018 RECOLOGY DN	1045 · REDWOOD HARBOR VILLAGE		-1,412.59
Bill	121718 RHV	12/17/2018 RHV GARBAGE SERVICE	6832 · GARBAGE	REDWOOD HARBOR VILLAGE	-1,412.59
					<u>-1,412.59</u>
Bill Pmt -Chk	1545	12/28/2018 SUBURBAN PROPANE	1045 · REDWOOD HARBOR VILLAGE		-219.87
Bill	1409-019957	12/21/2018 RHV PROPANE USAGE	6101 · PROPANE	REDWOOD HARBOR VILLAGE	-219.87
					<u>-219.87</u>
Check		01/03/2019 SARAH JACOMELLA	1045 · REDWOOD HARBOR VILLAGE		-25.00

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Credit Memo 326293 01/03/2019 Deposit Key 2174 · RV KEY DEPOSIT REDWOOD HARBOR VILLAGE -25.00
-25.00

WARRANTS ISSUED SINCE DECEMBER 18, 2018 -62,861.95
DEPOSITS RECEIVED SINCE DECEMBER 18, 2018 184,087.29

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
CRESCENT CITY HARBOR DISTRICT

December 18, 2018

The Crescent City Harbor District met in regular session on the above date, 5:15 P.M. Closed Session, 5:30 P.M. Open Session, at the Crescent City Harbor District Office Meeting Room, 101 Citizens Dock Road, Crescent City, CA 95531.

1) CALL TO ORDER

2) ROLL CALL

PRESENT: BAILEY
 PHILLIPS
 STONE
 WHITE
ABSENT: RAMSEY
QUORUM: YES

3) PLEDGE OF ALLEGIANCE

4) CLOSED SESSION

- a. Announcement of Closed Session items.
- b. Public comment on Closed Session items
- c. Move to Closed Session

5) RECONVENE TO REGULAR SESSION

6) REPORT OUT OF CLOSED SESSION

Autumn Luna, Legal Counsel, announced that Commissioner Ramsey moved to reject the Notice of Claim received December 11, 2018 from Henderson Contracting in the case of Crozier v. Crescent City Harbor District, seconded by Commissioner White, Commissioner Stone abstained from the vote.

Ayes: BAILEY, PHILLIPS, WHITE, RAMSEY
Noes: NONE
Absent: NONE
Abstain: STONE

7) PUBLIC COMMENT: The following individual(s) addressed the Commission regarding subject matters not on this meeting's agenda: Eileen Cooper and Lauren Brown

8) CONSENT CALENDAR

- a. Approval of the warrant list since the November 20, 2018 Harbor Commission Meeting
- b. Approval of the minutes of the November 20, 2018 Harbor Commission Meeting
- c. Approval of the minutes of the December 5, 2018 Special Harbor Commission Meeting
 - I. COMMISSIONER PHILLIPS MOVED TO APPROVE OF THE CONSENT CALENDAR. COMMISSIONER RAMSEY SECONDED.
 - II. President Bailey then opened up public comment on the item. No members of the public commented on the item. President Bailey then moved the discussion back to the Commission.

POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BAILEY, STONE, WHITE, PHILLIPS, RAMSEY

Noes: NONE

Absent: NONE

Abstain: NONE

9) NEW BUSINESS

- a. Administration of Oath for newly elected Commissioners Carol White and Rick Shepherd.
 - I. County Clerk/Recorder Alissia Northrup administered the Oath of Office for Commissioners-elect Carol White and Rick Shepherd.
- b. Recognition of Service for Commissioner President Patrick A. Bailey and Commissioner Ronald A. Phillips.
 - I. Commissioner Ramsey thanked Commissioners Bailey and Phillips for their years of service to the Crescent City Harbor District.
- c. Nominations and election of Board Officers for Calendar-Year 2019 for the Board of Harbor Commissioners.
 - I. COMMISSIONER STONE NOMINATED COMMISSIONER W. WHITE FOR PRESIDENT.
 - II. COMMISSIONER RAMSEY NOMINATED HIMSELF FOR PRESIDENT.

POLLED VOTE WAS CALLED FOR COMMISSIONER RAMSEY TO SERVE AS PRESIDENT.
MOTION CARRIED.

Ayes: RAMSEY, STONE, SHEPHERD

Noes: C. WHITE, W. WHITE

Absent: NONE

Abstain: NONE

- I. COMMISSIONER W. WHITE NOMINATED COMMISSIONER STONE FOR SECRETARY.
- II. COMMISSIONER STONE NOMINATED COMMISSIONER W. WHITE FOR SECRETARY.

POLLED VOTE WAS CALLED FOR COMMISSIONER W. WHITE TO SERVE AS SECRETARY.
MOTION CARRIED.

Ayes: W. WHITE, C. WHITE, STONE

Noes: RAMSEY, SHEPHERD

Absent: NONE

Abstain: NONE

d. Assignment of Commissioners to sit on outside Boards and Organizations.

- I. The Commissioners discussed the various boards and organizations and arrived at a consensus for Commissioner assignments:

Chamber of Commerce-Ramsey

Visitor's Bureau-W. White

Harbor Safety Committee- Shepherd

Tri-Agency-W. White, Stone

Oversight Committee-Stone

Intergovernmental Relations Committee-C. White

- II. President Ramsey then opened up public comment on the item.
Eileen Copper commented on the item.

e. Reduce Board meetings to once a month and reschedule or cancel meeting scheduled for January 1, 2019.

- I. COMMISSIONER C. WHITE MOVED TO RESCHEDULE THE JANUARY 2019 MEETINGS TO THE 8TH AND 22ND.

COMMISSIONER W. WHITE SECONDED.

- II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE

Noes: SHEPHERD

Absent: NONE

Abstain: NONE

- I. COMMISSIONER C. WHITE MOVED TO CONTINUE TWO MEETINGS PER MONTH THROUGH THE MONTH OF MARCH 2019.
COMMISSIONER W. WHITE SECONDED.
 - II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.
VOICE VOTE WAS CALLED, MOTION CARRIED.
Ayes: W. WHITE, C. WHITE, STONE
Noes: SHEPHERD, RAMSEY
Absent: NONE
Abstain: NONE
- f. Review and approve lease for Nick Williams for 160 Anchor Way.
- I. COMMISSIONER W. WHITE MOVED TO APPROVE LEASE FOR NICK WILLIAMS FOR 160 ANCHOR WAY.
COMMISSIONER STONE SECONDED.
 - II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.
POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD
Noes: NONE
Absent: NONE
Abstain: NONE
- g. Review, approve, and authorize staff to issue Request for Proposals (RFP) for Electrical Services.
- I. COMMISSIONER SHEPHERD MOVED TO APPROVE AND AUTHORIZE STAFF TO ISSUE REQUEST FOR PROPOSALS (RFP) FOR ELECTRICAL SERVICES.
COMMISSIONER STONE SECONDED.
 - II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.
POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD
Noes: NONE
Absent: NONE
Abstain: NONE

- h. Review and approve Financial Reports.
 - I. The Commissioners discussed the financial reports and questioned staff regarding corrections.
 - II. COMMISSIONER W. WHITE MOVED TO APPROVE THE FINANCIAL REPORTS WITH THE CORRECTIONS DISCUSSED.
COMMISSIONER C. WHITE SECONDED
 - III. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.
POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD
Noes: NONE
Absent: NONE
Abstain: NONE

- i. Thank you letter to Measure C proponents.
 - I. COMMISSIONER STONE MOVED TO APPROVE THE THANK YOU LETTERS TO MEASURE C PROPONENTS.
COMMISSIONER W. WHITE SECONDED.
 - II. President Bailey then opened up public comment on the item. No members of the public commented on the item.
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD
Noes: NONE
Absent: NONE
Abstain: NONE

10) UNFINISHED BUSINESS

- a. Update on Solar Energy Project
 - I. Deputy Harbor Master Lane Tavasci gave an update on the Solar Energy Project.

11) COMMUNICATIONS AND REPORTS

- a. Staff Reports
 - Nothing to report
- b. CEO Reports
 - Harbor Master Helms presented recent activities and projects.
- c. Commissioner Reports
 - Commissioner W. White welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner W. White would also like to see the Strategic Plan acted upon and revisit the

Mission Statement, continue looking at a safety evacuation trail, review the budget, and perform a CEO review.

- Commissioner Stone welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner Stone would also like to get the Ordinance Committee together, review the budget, evaluate metering at the RV parks, discuss depreciation, discuss allocating funds for emergency use, receive an update on dredging and the permits, have the CEO report include more information on the activities at the Harbor, and discuss staffing issues.
- Commissioner Ramsey welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner Ramsey also reported that the Friends of Harbor will be in a new location.
- Commissioner C. White asked to receive job descriptions for all staff at the Harbor.
- Commissioner Shepherd would like to receive information regarding appropriate communications between Commissioners.

12) ADJOURNMENT

Approved this ____ day of _____, 2019

James Ramsey, President

Wes White, Secretary

Crescent City Harbor District
Profit & Loss Budget vs. Actual
 July through November 2018

	Jul - Nov 18	Budget	\$ Over Budget	% of Budget
Total Income	697,886.85	518,052.81	179,834.04	134.71%
Total COGS	4,747.33	5,100.53	-353.20	93.08%
Gross Profit	693,139.52	512,952.28	180,187.24	135.13%
Total Expense	806,455.96	871,065.79	-64,609.83	92.58%
	-113,316.44	-358,113.51	244,797.07	31.64%
Total Other Income	55,337.71	49,235.09	6,102.62	112.4%
Total Other Expense	78,085.00	276,303.22	-198,218.22	28.26%
	-22,747.29	-227,068.13	204,320.84	10.02%
	-136,063.73	-585,181.64	449,117.91	23.25%
 6075 · DEPRECIATION	 1,552,750.50	 1,553,968.95	 -1,218.45	 99.92%



Board of Harbor Commissioners of the Crescent City Harbor District

STAFF REPORT

DATE: January 07, 2018

FROM: L. D. Tavasci Deputy Harbor Master

SUBJECT: RECARGO Inc. - EV Charging Stations Update

AGENDA ITEM NUMBER: Communications and Reports

I. BACKGROUND

During the October 06, 2016 Commission Meeting, Harbor Staff presented a proposal to Host a Electrical Charging (EV) site for RECARGO Inc. California Electric Highway Project.

RECARGO's EV network will link 30 sites in California and Las Vegas, Nevada, with ultra-high speed stations. This project will be approved and funded through the California Energy Commission. The proposal is to install five (5) EV charging stations on district property. All costs associated with this installation (permitting, materials and labor) would be borne by RECARGO. Each individual charger would generate income for the Harbor, \$100.00 per month, which totals \$6000.00 per year for the next ten (10) years, totaling \$60,000.00. If this lease is approved; RECARGO would issue a \$1,000.00 dollar deposit to the Harbor District. Harbor Commission directed to Staff to investigate further into the CCHD entering into an agreement with RECARGO.

During the October 18, 2016 Commission Meeting, Harbor Staff introduced Mr. Michael Boysen from Recargo to present the project and to entertain all questions, that the Commissioners may pose. After the presentation and question/answer session was completed, the Commission carried on a 5-0 polled vote for Staff to move forward on the RECARGO vehicle charging station project.

January 2017 RECARGO sent their application and request to the State of California: California Energy Commission. Below is listed the section of the Minutes of the February 15, 2017, Energy Commission Business Meeting. Item #10 was presented and approved for funding to accomplish the California Electric Highway Project.

10. DC FAST CHARGERS FOR CALIFORNIA'S INTERREGIONAL CORRIDORS, GFO-15-603. This solicitation sought proposals to fund installations of direct current (DC) fast charging stations on California corridors. (ARFVTP funding) Contact: Thanh Lopez. (Staff presentation: 10 minutes)

a. RECARGO, INC. Proposed resolution approving Agreement ARV-16-010 with Recargo, Inc. for a \$2,450,000 grant to install direct current fast charging stations with both CHAdeMO and SAE Combined Charging System connectors, as well as

level 2 charging stations at sites along United States Highway 101 and State Route 152. These electric vehicle charging stations will now allow electric vehicle drivers to travel the entire length of each corridor with an increased confidence in their vehicle's range capability and quick re-charging capabilities.

Commissioner Scott moved and Commissioner Hochschild seconded approval of Item 10. The vote was unanimous (5-0).

November 06, 2017 CCHD received the deposit check for \$1,000.00 USD from RECARGO Inc.

On July 03, 2018 Pacific Power and Light issued Recargo Work Order # 6547952 in preparation for final Engineering documents and Del Norte County Planning Department approval.

II. CURRENT STATUS

RECARGO's Michelle Licata, Site Development Engineer, advised on Monday, 12-31-2018, that the California Energy Commission review period (90 days) closed on the last day of December 2018. RECARGO is expecting the final decision within the first two weeks of January 2019.

After the final approval from California Energy Commission, RECARGO Inc. will solidify the engineering blueprints and submit them to the Del Norte County Planning department for approval.

III. ACTION

None required at this time.

IV. ATTACHMENTS

RECARGO – Marketing Promotion

RECARGO – Frequently Asked Questions- FAQ's

Commission minutes of October 06, 2016 meeting.

Commission minutes of October 18, 2016 meeting.

Map of Lease Area

BTCP Fast Charger Specifications (Photo of 1.5 kW DC Fast Charger unit)

RECARGO – Future Sign – Coming in 2019

Put your business on the CALIFORNIA ELECTRIC HIGHWAY



We want to pay you thousands of dollars every year to install free, state-of-the-art electric vehicle (EV) charging stations at your business as an attractive amenity for your customers. There are zero costs to you. We pay for everything, including equipment, construction, power, and maintenance.

It's all part of a landmark project that will make it possible for EV drivers to travel anywhere in the state without worrying about running out battery power. And we want *you* to profit from it.

THE CALIFORNIA ELECTRIC HIGHWAY: HISTORY IN THE MAKING

Our EV charging network will link 30 sites in California, plus Las Vegas, with ultra high-speed stations that will refuel an EV in around 30 minutes. We plan to start bringing sites on-line in 2017, finishing in 2018 in time for the introduction of an exciting new generation of long-range, affordable EVs to the US market.

BECOMING A HOST: HOW IT WORKS

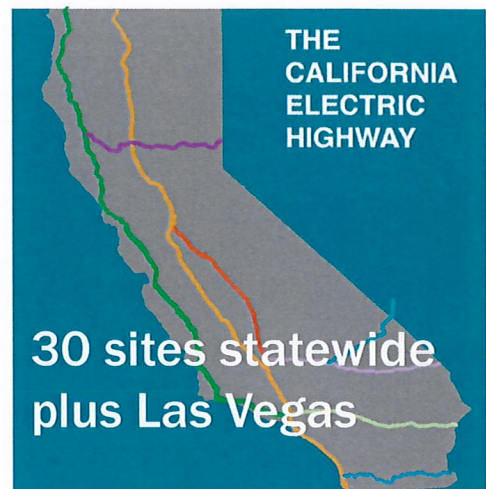
If the property meets our requirements, we'll enter an agreement where you'll receive annual payments that total to between \$48,000 and \$144,000 over 10 years. Depending on the site, we'll place between 4 and 12 chargers on your property at no cost to you. We make the construction process quick and painless, ensuring there is no disruption to your existing business. **Added bonus: we pay you \$1000 simply for signing the license agreement.**

EV DRIVERS ARE GREAT FOR BUSINESS

Today there are around 250,000 EVs in the state of California. But by the year 2020, the number is conservatively projected to be over 1 million. All those EV drivers will need a place to charge when they're taking trips. They represent profitable new customers who will patronize your business while they wait for their 30-minute recharges. These aren't just your average drivers either: 69% earn over \$100K a year, and more than 1-in-10 earns *over a quarter million dollars a year*. Plus 70% have children, and 80% have at least one college degree. Bottom line: hosting an EV charging facility means welcoming a steady stream of grateful, affluent travelers.

OUR COMPANY: PIONEERS IN THE EV INDUSTRY

Recargo Inc. is a software and information services firm relied on by automakers, utilities, and the over 150,000 registered EV drivers throughout the world that use our industry-leading "chargefinder" app, PlugShare. We're 100% focused on EVs. Founded in 2010, we're a California-based company with offices in Venice and San Carlos. To learn more, visit us at recargo.com.



1015 Abbot Kinney Blvd, Venice, CA 90291

Email: michael@recargo.com

949-302-3225



1015 Abbot Kinney Blvd., Venice, CA 90291. Michael@recargo.com 949-302-3225

FREQUENTLY ASKED QUESTIONS (FAQ) ABOUT RECARGO'S CALIFORNIA ELECTRIC HIGHWAY PROJECT

How soon do I have to decide to participate?

Our cut-off is currently November 1, 2016 for signed license agreements, but it may be sooner.

What is the license agreement, and what does it obligate me to do?

The most important thing the license gives us is the exclusive right to construct and operate a charging facility on your property for 10 years, with an option for 10 more years. It also specifies that there are zero costs to you for equipment, construction, permitting, power, maintenance or repair.

The license requires that the chargers need to be available to drivers 24 hours a day, 365 days a year.

How much would I be paid?

The license agreement also lays out the terms of payment to you. We adjust payments depending on the number of chargers we install on your property, as shown below

Number of chargers	\$/year	\$/10 years
4	\$4,800	\$48,000
6	\$7,200	\$72,000
8	\$9,600	\$96,000
10	\$12,000	\$120,000
12	\$14,400	\$144,000

In addition, simply by signing the agreement, we cut you a check for \$1000.

Important: the annual payments do not start until the stations are installed and operational.

What happens if Recargo decides not to build the charging facility on the property?

It's highly unlikely, but that case, you get keep the \$1000, and have no obligations at all.

What costs will I incur?

None. All construction, operation, maintenance and electricity costs are handled by us. There's no loophole or exception.

What kind of charging facility are you planning to build? How much space do you need?

Of course our license agreement will spell out our space requirements in depth before you sign anything, but until then, here's a quick look at what to expect.

Depending on where your property is located, we will be seeking to install 4, 6, 8, 10 or 12 chargers on your property. Ask your Recargo site acquisition specialist which configuration we're seeking from you.

Our charging system consists of 2 pieces.

- Pedestals: the kiosks with the power connectors that drivers plug into their EVs in order to charge.
- Inverters: the "behind the scenes" power equipment that feeds the pedestals. They will be housed in small, locked fenced-in storage area we construct.

Generally speaking, we need one parking space per pedestal. The exception: we need to make one of the spaces ADA (Americans with Disabilities Act) compliant (often called a "handicapped space".) This requires extra width, and essentially takes up 2 parking spaces.

But as the number of EVs grows in the years ahead, we expect demand for chargers to steadily increase. If possible, we'll want to reserve room for additional fast charger, should it become necessary in the future. That's good for you, since it means even more potential customers stopping at your business and expanded revenue from us.

Will customers have to pay for using the charging facility?

Yes. Rates will be comparable to other public chargers of the same type.

What is the construction process like? Will it disrupt my business?

Most installations are completed within 4 to 6 weeks. Some are longer, others shorter. The finished site will be clean and highly professional looking. For us, it is critical that construction in no way interferes with your business operation. We handle all permitting, zoning and other legal hurdles.

Will gas cars be able to use the parking spaces in the charging facility?

No. EV parking spaces are reserved for charging only. In fact, California law makes it illegal to park a gas car in a designated EV charging space.

Will you be promoting/advertising the availability of EV charging at my business?

Yes. First, there will be ample highway signage that directs EV drivers to your door. In addition, more than 150,000 EV drivers rely on our PlugShare app to find chargers, and we'll be using it to prominently highlight all California Electric Highway locations.

Why is the number of EVs supposed to grow so fast?

In 2017, a new generation of EVs will be introduced -- many that are priced around \$30,000 with a battery range that is 200 to 250 miles. That is a real breakthrough. Before this, the only EVs capable of that kind of range were the Tesla Model S and Model X, *priced 3 to 4 times as high* (\$90,000-\$120,000). Research suggests that this will dramatically increase the number of drivers who will buy or lease EVs.

Almost every major automaker has announced plans for a generation of long-range battery electric vehicles within the next few years.

Tell me more about Recargo Inc.

Founded in 2012, we're a privately held company with offices in Venice and San Carlos, CA. We're 100% focused on EVs. In addition to our pursuit of the California Electric Highway project, we work closely with automakers, utilities, government, and the rest of the EV industry in many different ways, including:

- We created PlugShare, an app that helps 130,000 EV drivers locate charging for their vehicles.
- We supply strategic consulting to the industry.
- We pioneered a new mobile payment system for public EV charging.
- We have a panel of 12,000 EV drivers that we use to conduct driver research.
- We created a web-based system that supplies detailed information about the national charging infrastructure.

We have been the recipient of multi-million dollar public grant funding for high speed EV charging, and are now in the process of building out charging stations in the central part of California.



Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	October 6, 2016 5:30 p.m.

Call to Order

President Ramsey called the meeting to order in open session at 5:32 p.m.

Roll Call

Present were Commissioner Bailey, Commissioner Phillips, Commissioner White, Secretary Feller, and President Ramsey. Staff present included Harbormaster Helms, Deputy Harbormaster Tavasci, and Finance Director Fansler.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Phillips.

Public Comment

President Ramsey asked for public comment and received none.

Business Items

1. Consent Agenda

- A) Approval of the warrant list since the September 10, 2016 Harbor Commission Regular Meeting
- B) Approval of the minutes of the September 20, 2016 Harbor Commission Regular Meeting

Action: On a motion by Secretary Feller, seconded by Commissioner Bailey, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District voted to approve the consent calendar items A through B as presented.

2. Presentation of the lease for 128 Anchor Way.

Harbormaster Helms presented the agreement and stated that it was drafted by Harbor counsel and approved by the proposed leaseholder.

Action: On a motion by Commissioner White, seconded by Secretary Feller, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District approved the lease agreement for 128 Anchor Way.

Secretary Feller requested that staff have counsel "approve as to form" all future agreements prior to presentation to the Commission.

3. Presentation of the lease for 191 Citizens Dock Road.

Harbormaster Helms presented the agreement for the old Englund Marine facility which had been approved by counsel. The address is actually 201 Citizen's Dock Road.

Commissioner Phillips moved to approve the agreement and Secretary Feller seconded.

Commissioner White asked if the lease included the sale of the old building and Harbormaster Helms stated that yes, it includes the quit claim deed sale. Commissioner White noted that he had already expressed his feelings on the subject.

Action: On a motion by Commissioner Phillips, seconded by Secretary Feller, and carried on a 4-0 polled vote with Commissioner White opposed, the Board of Harbor Commissioners of the Crescent City Harbor District approved the lease for 191 Citizens Dock Road.

4. Presentation on the RECARGO California Electric Highway Project license agreement for participation in their electric vehicle charging facility program

Harbormaster Helms presented the item and conveyed that the Chamber had shared this potential opportunity with the Harbor. RECARGO is backed with public grant funding and is in the process of building charging stations throughout California. They require a license agreement that allows that stations to be accessible 24 hours per day, 365 days per year. If chosen, RECARGO would pay the Harbor annually depending on the number of charging stations placed on the premises. Deputy Harbormaster Tavasci has had an initial conversation with them and provided them a Google map showcasing the 101 frontage.

Secretary Feller asked how many sites the company was looking to place in Del Norte County. Deputy Harbormaster Tavasci stated that he believed RECARGO was looking for one, possibly two, sites in Del Norte County. Tavasci further noted that from the flyers it looks like they would provide the charging at a cost to users and relayed to RECARGO that there was a TESLA station ½ mile away. They replied that TESLA would only charge TESLA cars. Tavasci expressed concern over this fact as he observed a VW charging at the TESLA station without an adaptor.

Commissioner Phillips questioned how RECARGO covers their costs and makes their profit, especially if the station ends up being underutilized. Tavasci was advised that people sign up on a subscription basis to use the stations throughout the state. He also noted that the company supplies the stations, signage, permits, and other costs, but he was unsure if the Harbor would have to provide electricity. RECARGO expressed interest in the area behind Fisherman's Restaurant due to its location. The way that Tavasci

understood the conversation is that the Harbor would be responsible for maintaining the area, and RECARGO would maintain the stations. Once the stations were installed the Harbor would receive a \$1,000 check and once they had been approved, permitted, and operational there would be annual payments beginning from that date. Commissioner Bailey requested clarification if the Harbor or RECARGO would be responsible for power; Tavasci reviewed the proposed lease and noted that RECARGO would indeed be responsible for the cost of power and noted that the nearest place to run power from was about 80 feet away.

Commissioner White asked for further clarification about the proposed placement of the stations and Deputy Harbormaster Tavasci relayed that it would be on Citizens Dock Road between Bayside RV Park on the parking lot behind Fisherman's restaurant. White said that he believed that TESLA did require a special fitting and questioned if this station would charge all types to which Tavasci stated yes. White continued by asking how long the land would be reserved. Tavasci replied that it was a 10 year lease with a 10 year option, but either party could terminate the lease.

President Ramsey recalled that there had been previous discussion around placing storage units in the proposed area and Harbormaster Helms agreed that this proposal would encroach on that area by about 50 feet. Commissioner Bailey opined that the stations should be placed so that users would patronize the Harbor tenants and that the proposed location would not accomplish this. President Ramsey agreed. Bailey also offered that placing a station within the RV Park may be beneficial due to convenience. Commissioner White was unsure as stations would still be relatively nearby.

Commissioner White requested that staff investigate how long RECARGO would take to make a decision so that the land was not tied up and Commissioner Phillips proposed a 3-4 month period. Phillips also offered that if 4 pedestals would provide \$4,800 in revenue annually perhaps another 1-2 pedestals could be installed near the Chart Room it could provide the benefit proposed by Commissioner Bailey and additional revenue. Commissioner Bailey stated that the installation of charging stations would be another marketing statement for the Harbor and a sign on the highway could help direct people to them.

President Ramsey restated that the Commissioners wish staff to look into how long the land would be tied up while RECARGO makes a decision, and to ask about exclusivity requirements (would the Harbor violate the contract if they wish to put in their own charging stations at a later date). Harbormaster Helms acknowledged the request and recapped the positive reasons for moving forward. Deputy Harbormaster Tavasci noted that Lionchase had quoted the Harbor \$2,500 per unit, stated that RECARGO would place their own security cameras, and opined that it would add significant burden to Harbor staff to manage their own units.

Secretary Feller offered that after doing the math this option would bring approximately \$0.20 sq/ft to land that is making them no money currently and asked if RECARGO had stations out of state. Tavasci replied that they have stations located in California and Vegas. Commissioners White and Bailey both expressed their approval and Commissioner Phillips added that this would add to the Harbor's "Clean

Marina" image. Secretary Feller noticed that the lease must be signed by November 1st leaving little time and Tavasci offered to send a follow up email after investigating to prepare the Commissioners for the next meeting.

Action: Commissioners consented to direct Harbor staff to investigate further the Harbor entering into an agreement RECARGO.

5. Presentation of revised By-Laws and Conflict of Interest Policy for Friends of Crescent City Harbor

Harbormaster Helms presented and recalled that at a previous meeting the by-laws and conflict of interest policy had been reviewed by the Commission and they had proposed a few changes. Harbor Counsel has since incorporated those and the documents have been brought back for further review and/or signature. Commissioner White led a discussion about timing of the "Friends" fiscal year and Helms suggested that it be left as stated because it aligns with the Harbor's fiscal year; additionally, the six month gap from when Commissioners take office to when the budget is adopted allows them time to learn about the Harbor and the process. The Commission expressed agreement.

Commissioner Phillips moved to adopt the documents and Secretary Feller seconded.

Commissioner White questioned the use of the term "any employee" in the conflict of interest, article II, and whether or not the definition included board members. Harbormaster Helms reviewed the criteria and noted that a key employee is defined as one who makes more than \$50,000 per year plus meets one of the additional factors and that the board members will not meet that definition. Secretary Feller added that as a not-for-profit who supports the Harbor he does not see that anyone will ever meet that definition and expressed concern whether or not insurance would cover the entity if there are no "key employees". Helms stated that his previous experience makes him believe that insurance would cover the entity even without key employees.

Secretary Feller requested that on page 2, section 5 of the bylaws if the word "volunteers" could be added so that it was explicitly stated that volunteers are covered by insurance. Harbormaster Helms opined that it would not be a problem but would run it by Harbor counsel.

Secretary Feller amended his motion to include this word change and Commissioner Phillips seconded.

President Ramsey asked for public comment and received none.

Action: On a motion by Secretary Feller, seconded by Commissioner Phillips, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District approved the revised By-Laws and Conflict of Interest Policy for Friends of Crescent City Harbor with the change that the word "volunteers" would be added to page 2, section 5, of the bylaws as approved by counsel.



Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	October 18, 2016 5:30 p.m.

Call to Order

President Ramsey called the meeting to order in open session at 5:30 p.m.

Roll Call

Present were Commissioner Bailey, Commissioner Phillips, Commissioner White, Secretary Feller, and President Ramsey. Staff present included Harbormaster Helms, Deputy Harbormaster Tavasci, and Finance Director Fansler.

Pledge of Allegiance

The Pledge of Allegiance was led by President Ramsey.

Public Comment

President Ramsey asked for public comment and received none.

Closed Session

The Commission adjourned to closed session at 5:35 p.m.

Convene in closed session to discuss pending litigation pursuant to Gov Code Section 54956.9

The Commission reconvened out of closed session at 5:54 p.m. Counsel Luna stated that an action was taken by the Commission to initiate litigation and once initiated the names of those involved will become public.

President Ramsey noted that the Commission would take Item #3 and move it past Item #7.

Business Items

1. Consent Agenda

- A) Approval of the warrant list since the October 6, 2016 Harbor Commission Regular Meeting
- B) Approval of the minutes of the October 6, 2016 Harbor Commission Regular Meeting

Commissioner Phillips motioned to approved and Secretary Feller seconded.

Commissioner Phillips questioned the way in which itemizing was done on the detail from US Bank and Finance Director Fansler noted that it must be done that way.

received, or that they could sign the current one and attach Surles' signature when he sends the final. Commissioner Bailey expressed that he felt comfortable as long as there were no other changes that the Board can sign Surles' version once it is sent.

Commissioner White asked for clarification that Surles would address additional options such as hotels and restaurants in his review of the proposed location and not just park models and RVs. Harbormaster Helms confirmed that the consultant would perform an economic survey which would address all options as that was his normal course of business. Once the Board approves of his suggestion then Surles will move forward with providing a drawing. Bailey expressed his pleasure that the Board would be involved in the process.

Action: On a motion by President Ramsey, seconded by Commissioner Bailey, and carried unanimously the Board of Harbor Commissioners of the Crescent City Harbor District approved the agreement with Bud Surles, RV Park consultant, and agreed to allow Bud Surles' signature page as an attachment.

Commissioner Phillips questioned when the current agenda was ready. Finance Director Fansler stated that the backup material had not come in until today; Counsel Luna took credit and offered her apologies and will strive to get the material to the Commissioners for review earlier in the future.

4. Update on RECARGO California Electric Highway Project

Deputy Harbormaster introduced Michael Boysen with RECARGO and noted that since the Commissioners had many questions on this possible project, and since Mr. Boysen would be in the area, he invited him to attend the meeting. Tavasci stated that RECARGO was willing to remove the exclusivity clause to allow the Harbor to construct their own charging pedestals in the future if they wished. Additionally, RECARGO was planning to put in one charging station about every 130 miles, with the closest one planned for Eureka.

Mr. Boysen approached the podium and explained that RECARGO builds charging stations similar to TESLA's but that they serve everyone else. Additionally, RECARGO's chargers can charge in 30-40 minutes as opposed to the Level 2 stations offered by their competitors. The goal is to build enough stations that someone can drive from one end of the state to the other and find charging stations along the way. The organization believes that the location behind Fisherman's restaurant is ideal due to its proximity to the highway.

Furthermore, RECARGO would be looking to obtain five parking spots. This would allow for four stations, one of which would be ADA accessible. Mr. Boysen noted that RECARGO is still identifying which equipment they wish to use and expect to have chosen by the second quarter of next year. This allows time to address zoning and permitting requirements. He also offered that California has 65% of the market share for battery-operated automobiles and that the region holds 85%. Commissioner Bailey questioned if the station would charge his plug-in hybrid and Mr. Boysen replied that it would. Commissioner White asked about the VW that Deputy Harbormaster Tavasci had seen charging at the

TESLA station and Mr. Boysen stated that it had to have been a modified vehicle because that is atypical; he also noted that Nissan has an exclusive plug for their vehicles but that it would also be offered at the RECARGO stations.

Commissioner White is concerned about how long the land would be tied up for the \$1,000 deposit. Mr. Boysen offered that there could be an option added, such as a one year timeline with an ability to ask for an extension. Mr. Boysen affirmed that grant money is backing the endeavor and that the funding was there, they organization just needs time to ensure that zoning and permitting will allow the project to move forward. Commissioner Phillips remarked that it can take up to 18 months for Coastal permitting.

Commissioner Bailey asked if RECARGO wished to place all four pedestals in the same location to which Mr. Boysen replied that they would due to construction and power efficiencies. Deputy Harbormaster Tavasci stated that he contacted Pacific Power for a building site inspection at the proposed location and discovered that additional accommodations would need to be made; the transformer would have to be upgraded and power could be brought in from across the road or from further away on the same side of the street. Commissioner Phillips expressed concerns with going across the road because the repair would never look the same as it was originally; Tavasci offered that the installation could be bored and Mr. Boysen agreed. Secretary Feller stated that the County now requires boring under all roads. Commissioner Phillips did not believe that would be the less expensive option. Commissioner White asked who would pay for everything and Tavasci and Boysen both stated that RECARGO would cover all expenses.

Commissioner White brought up previous plans to put storage units at the proposed location, and reminded the Board that the Harbormaster stated previously that this option would shorten that proposal by 50 feet. Harbormaster Helms noted that he had planned to remove the vacuums because they were labor intensive and that the end would need to be shortened anyhow for access. Commissioner White calculated the expected profit per foot and agreed that it would make sense to put the charging stations in.

Commissioner White moved to approve and Secretary Feller seconded.

Commissioner Bailey asked for clarification on where the pedestals would be placed; Harbormaster Helms stated it would be behind Fisherman's restaurant up against the road. Commissioner Bailey noted that the Board was more interested in having pedestals in the Harbor but that he understands RECARGO's stance. Mr. Boysen expressed that they were flexible but that Pacific Power seemed to feel that the proposed location was ideal for power access and reminded the Commissioners that they would be taking up several parking spaces. Some discussion ensued and the Commission agreed.

Action: On a motion by Commissioner White, seconded by Secretary Feller, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District directed staff to move forward on the RECARGO vehicle charging station project.

MASTER CHARGING STATION OPTION AND LICENSE AGREEMENT

This MASTER CHARGING STATION OPTION AND LICENSE AGREEMENT (this "Agreement"), dated as of FEBRUARY 23, 2017 (the "Effective Date"), is between Recargo, Inc., a California corporation ("Recargo"), and Crescent City Harbor District, a Special District of the State of California via State Land Grant S1963-CH1510 ("Host"). Recargo and Host may be referred to herein individually as a "Party," and together as the "Parties".

RECITALS

WHEREAS, Host is the fee simple owner or lessee of one or more real property sites described on Exhibit A attached hereto and incorporated herein (collectively, the "Host Property");

WHEREAS, Recargo provides a variety of vehicle charging and support services to owners of electric plug-in vehicles (each an "EV");

WHEREAS, Host and the Host Property may benefit from the presence of EV charging stations, by differentiating its location, attracting high-value customers, and promoting sustainable and environmentally-sound transportation; and

WHEREAS, Host desires to participate in Recargo's network of charging stations and to grant to Recargo (i) an option to license a portion of the Host Property for the purpose of installing charging stations and (ii) upon exercise of such option, a license for the same purpose.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and in consideration of other valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

ARTICLE 1 LICENSE; USE; EXCLUSIVITY

1.1 **Grant of Option.** In consideration of the time and resources Recargo is devoting to determine the suitability of the Host Property for the purposes set forth herein, Host hereby grants to Recargo an option to license a portion of the Host Property as more particularly described on Exhibit B (the "Premises") on the terms and conditions set forth herein (the "Option").

1.2 **Option Term.** The Option shall be for an initial term of three hundred sixty-five (365) days after the Effective Date (as it may be extended, the "Option Term"). The Option Term may be extended by Lessee for an additional three hundred sixty-five (365) day period upon notice to Lessor at any time prior to the end of the initial three hundred sixty-five (365) day period.

1.3 **Exercise of Option.** Recargo may exercise the Option at anytime during the Option Term by delivering written notice of such exercise to Host (the "Option Notice"). Failure of Recargo to exercise the Option prior to the expiration of the Option Term shall cause the Option to expire and Recargo shall thereafter have no further right to license the Premises.

1.4 **Grant of License.** Subject to Recargo's delivery of the Option Notice, for the Term of this Agreement, Host hereby grants to Recargo (i) an irrevocable, exclusive license running with the Host Property (the "License") to use the Premises and (ii) any necessary easements for access and utilities, each consistent with the Purpose (as defined below).

1.5 **Access.** Access to the Host Property and the Premises is depicted on Exhibit B. Recargo shall have access to the Premises twenty-four (24) hours per day, seven (7) days per week and on every day of the year.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first shown above.

HOST:

Crescent City Harbor District,
a Special District of the State of California via State Land Grant S1963-CH1510

By: 

Ron Phillips President

Board of Harbor Commissioners

By: 

Patricia A. Bailey Secretary

Board of Harbor Commissioners

RECARGO:

RECARGO, INC,
a California corporation

By: 

Name: Brian Kariger

Title: Chief Executive Officer

APPROVED AS TO FORM:

BLACK & RICE, LLP

By: 

Autumn E. Luna, Counsel
Crescent City Harbor District

Recargo Site

Approx. Lat.: 41degree 44'54.44N Long.:124° 10'50.80"W
(65' Length x 20' Depth) Portion of APN: 117-170-011

Legend

Recargo EV Státion Site

Cit. Dock Rd

EV Site Address 730 Hwy 101 South

Fishermen's Restaurant: 700 Hwy 101 South

Google earth

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70 ft



BTCPower

www.btcpower.com

*A leading power electronics design firm
specializing in vehicle battery charging*



1. **50 KW (STD)** dual output (CHAdeMO / CCS) charger.
(In production – in field 2.8 years)
1. **50 KW (Slim)** dual output (CHAdeMO / CCS) charger. (In pilot release – in field 6 months)
2. **100 KW** multi node charger (CHAdeMO / CCS) simultaneous charge from 4 outputs.
500 VDC maximum output (Charger in the field)
3. **155 KW** multi node (CHAdeMO / CCS) simultaneous output from 4 outputs
1050 VDC rated
350 Amps at 425 VDC
150 Amps at 800 VDC
4. **200 KW** multi node charger
Maximum output: 425 VDC, 465 Amps maximum
Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle
5. **350 KW** multi node charger
Capable of multi node output
1050 VDC rated
350 Amps maximum at 425 VDC
800 VDC, 200 Amps maximum
6. **V2G** multi node charger
Maximum output: 425 VDC, 465 Amps maximum
Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle
7. **Vehicle simulator** multi node charger
Maximum output: 425 VDC, 465 Amps maximum
Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle
8. **50 KW** charge dispenser
Maximum output: 425 VDC, 465 Amps maximum
Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle
9. **175 KW** charge dispenser
Maximum output: 425 VDC, 465 Amps maximum

DC Fast Product Roadmap

1. 50 kW DC Fast Charger

- Dual Port
CHAdEMO & SAE J1772 Combo
- 15" outdoor color display with touch screen
- Payment System (supports all major credit cards)
- Loyalty System (customer engagement program)
- Microphone
- Speakers
- Camera
- Cord Retractor on top – (Lanyard retractor)

Technical Specification

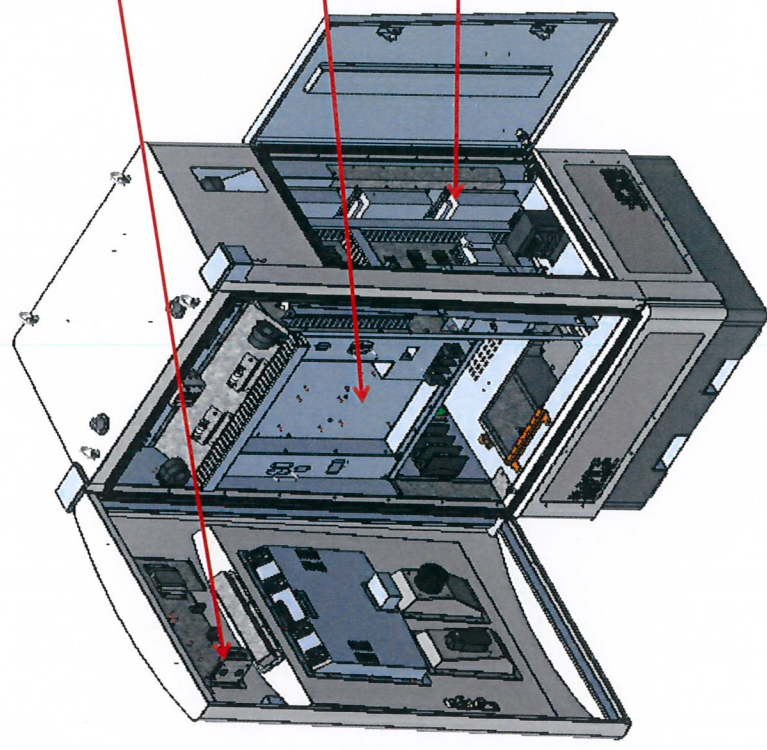
Power Rating	50kW
Connectors	CHAdEMO, SAE J1772 Combo
Network	EVP, Credit Cards, Loyalty
Input Power	208VAC, 3-Phase or 480VAC, 3-Phase
Input Breaker	208 VAC 200 Amp or 480 VAC 100 Amp
Frequency	50Hz/60Hz
Efficiency Rating	> 90%
Maximum DC Output Current	125 A
Max Output DC Voltage	50-500V
Operating Temperature	-35 C to 50 C
Dimensions	38"[w] x 72.75"[h] x 27.6"[d]
Safety Compliance	UL2202, UL2231-1, UL 2594, UL 2202

BTCP Products



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www.btcpower.com

50 KW BI DIRECTIONAL DC FC



Vehicle communication

Power cube 50 kW AC - DC converter

Safety electronics

Future Site of



RECARGO

Electric Vehicle Charging Station

Coming 2019

