



Board of Harbor Commissioners of the Crescent City Harbor District

Wes White, President

Scott R. J. Feller, Secretary

Patrick A. Bailey, Commissioner

Ronald A. Phillips, Commissioner

James Ramsey, Commissioner

MINUTES

Board of Harbor Commissioners of the Crescent City Harbor District Harbor Commission Meeting, Tuesday, September 1, 2015, 6:30 P.M.

COMMISSIONERS PRESENT:

Scott Feller, Secretary
Ron Phillips
James Ramsey
Wes White, President
Patrick Bailey

COMMISSIONERS ABSENT:

OTHERS PRESENT:

Charlie Helms, CEO/Harbormaster
Nicole Burschem, PS Business
Scott Dailer

6:30 p.m. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items

President White opened the meeting in regular session at 6:30 p.m.

Pledge of Allegiance

The Pledge was led by Commissioner Bailey.

Public Comment

The following person(s) addressed the Commission: None

1. Consent Agenda

Requests to remove items from the Consent Agenda may be heard at this time

A) Approval of the warrant list since the August 21, 2015 Harbor Commission Meeting

B) Approval of the minutes of the August 21, 2015 Harbor Commission Meeting

No requests were made to pull matters or delete matters from the consent agenda; however the following items were discussed: Commissioner Phillips asked in regards to the pre-paid card numbers and if they were for the store. Mr. Helms commented they are for the store. Commissioner Phillips asked in regards to Frontier phone bill in the amount of \$388.00. Mr. Helms commented that the Harbor does pay that amount for phone service. Commissioner Phillips suggested looking around for other options. Commissioner asked in regards to the total cost of merchandise for gift shop in the amount of \$5900.00; will the Harbor be able to make up that cost in two years. Mr. Helms commented that would be made up sooner than two years.

ON A MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA CONSISTING OF ITEMS 1. A-B, AS PRESENTED.

2. Discussion and consideration of declaring as surplus a 1989 Ford truck, serial number 2FDLF47M1KCA06344, and a 1999 Ford Taurus, serial number 1FAFP53S2XG164020, . Take action as necessary and appropriate

Discussion was held in regards to declaring as surplus a 1989 Ford truck and 1999 Ford Taurus. President White asked if the truck was the flat bed truck and what will the Harbor do with it. Mr. Helms commented he would pull the truck and transfer to someone or somewhere else.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED DECLARING AS SURPLUS A 1989 FORD TRUCK, SERIAL NUMBER 2FDLF47M1KCA06344, AND A 1999 FORD TAURUS, SERIAL NUMBER 1FAFP53S2XG164020, AS PRESENTED.

3. Discussion and consideration of the lease agreement for the property at 110 Anchor Way between the Crescent City Harbor District and Scopa Holdings, L.L.C. dba North Coast Ocean Grill & Sports. Take action as necessary and appropriate

Discussion was held in regards to the lease agreement for the property at 110 Anchor Way. Mr. Helms presented the Commission with the most recent lease agreements. Commissioner Phillips asked in regards to the days of operation. Scott Dailer, owner of Scopa Holdings, L.L.C. dba North Coast Ocean Grill & Sports commented they don't intend to be closed at all throughout the year. President White asked if there would be an issue if the contract was changed from 260 days to 300 days to be open for operation. Mr. Dailer commented that is acceptable. President White asked why the Harbor was committing to a 5-year lease. Mr. Helms commented Mr. Dailer wanted a longer-term commitment. President White asked in regards to the Harbor receiving rent the same day as the opening date on November 1, 2015. Mr. Helms commented it was in regards to the minimum amount of rent.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER FELLER, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED LEASE AGREEMENT FOR THE PROPERTY AT 110 ANCHOR WAY BETWEEN THE CRESCENT CITY HARBOR DISTRICT AND SCOPA HOLDINGS, L.L.C. DBA NORTH COAST OCEAN GRILL & SPORTS, AS PRESENTED.

4. Discussion and consideration of the lease agreement for the property at 170 Marine Way between the Crescent City Harbor District and Kurt Hochberg, dba Crescent Sea Food. Take action as necessary and appropriate

Discussion was held in regards to the lease agreement for the property at 170 Marine Way. President White asked in regards to the two year lease agreement. Mr. Helms commented the owner wanted a longer lease to protect his investment. President White asked why is the Harbor giving options. Commissioner Feller commented the owner believes he will make more profit after two years. Commissioner Ramsey asked what else will be available besides fish. Mr. Helms commented the owner wants to have a love lobster tank as well as fish.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER FELLER, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE LEASE AGREEMENT FOR THE PROPERTY AT 170 MARINE WAY BETWEEN THE CRESCENT CITY HARBOR DISTRICT AND KURT HOCHBERG DBA CRESCENT CITY SEA FOOD, AS PRESENTED.

5. Discussion and consideration of either cancelling the Tuesday, October 6, 2015, Harbor Commission Meeting due to the Harbormaster attending the CA Association of Harbor Masters & Port Captains training conference or have the Deputy Harbormaster conduct the Commission Meeting on that date. Take action as necessary and appropriate

Discussion was held in regards to cancelling the Tuesday, October 6, 2015, Harbor Commission Meeting.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER FELLER, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED CANCELLING THE TUESDAY, OCTOBER 6, 2015, HARBOR COMMISSION MEETING DUE TO THE HARBORMASTER ATTENDING THE CA ASSOCIATION OF HARBOR MASTERS & PORT CAPTAINS TRAINING CONFERENCE OR HAVE THE DEPUTY HARBORMASTER CONDUCT THE COMMISSION MEETING ON THAT DATE, AS PRESENTED.

6. Committee Reports. Reports from other standing and ad hoc committees

The following committee reports were made:

Financial –

Budget Committee –

Design Oversight –

Dredge –

Events –

Ordinance and Policy – Mr. Helms commented Lane Tavasci is making progress on the ordinance and policies.

Park Model Construction –

Real Estate Policy/Lease Committee –

North Coast Tsunami Center Committee –

Dutra Dispute Resolution Committee –

Employee Negotiations –

Insurance Committee –

Zoning and Land Use – Mr. Helms commented he had a conference call from someone in coastal and they stated they will be send correspondences as soon as they can.

Strategic Planning -

Marketing –

Maintenance and Repair -

IGRC –

Chamber – Commissioner Phillips commented there was discussion of adding another event. Commissioner Phillips suggested taking over the Ms. Del Norte Beauty Pageant. Commissioner Phillips asked if anyone from the commission had suggestions for hosting any events in April. Commissioner Bailey suggested bringing back the Fisherman’s Festival. President White suggested doing a blessing the fleet ceremony. Commissioner Ramsey suggested having the Sea Cruise move to April and bring back the surf competition.

Land Use Plan –

Two by two- Mr. Helms commented he met with Mr. Finigan, Mr. Hemmingsen, CAO, and CEO to go over their concerns. Mr. Helms commented they would help the Harbor with anything they need help with. President White commented they felt we needed to bring back commercial boats.

Personnel -

7. CEO Report. Report on current and planned items

The CEO’s report included the written report in the agenda packet and the following: Mr. Helms reported in regards to the Revenue Generations, Cost Reduction, Dredging, Englund Marine, Mr. Helms commented he is working with Mr. Nickels on oyster growing here, Tsunami Experience, RV Park Focus, Old Englund Marine Building, Federal and State Projects, Water Line Relocation, Starfish Way Trail, Porcini, Gift Shop, Harbor Staff Team Meeting.

8. Board Comments. The Agenda allows Board of Harbor Commission members the opportunity to discuss items of general interest, provide a reference or other resource to staff and to ask for clarification or request staff to report to the Board on certain matters

The following Commissioner(s) commented on the following: Commissioner Phillips suggested funding options needed looking into before future construction of the coastal trail. Commissioner Phillips suggested putting in a bike trail or walking path along South Beach. Commissioner Phillips suggested putting a thank you to the Fire Fighters for their service with the Fires on the Harbor website. Commissioner Phillips asked staff to let Kathy know when the Commissioners will be out of town. Commissioner Feller suggested having a boardwalk from Starfish Way to the old restraurant. Commissioner Phillips suggested using pilings to build the boardwalk. Commissioner Bailey commented in regards to the good shrimp season. Commissioner Ramsey suggested putting up banners to bring people into the Harbor. President White asked in regards to the food cart and cost reduction sheets. Commissioner Phillips commented senator McGuire will be in the Harbor on September 13, 2015 and asked if there could be a meeting scheduled to speak with him.

9. **Adjournment**

There being no further business to come before the Commission, President White adjourned the meeting at 7:45 p.m., until the next regularly scheduled meeting on September 15, 2015.

Wes White, President

Scott Feller, Secretary

Approved this _____ day
of _____, 2015.

Possession