

WES WHITE
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SCOTT R. J. FELLER
Secretary

PATRICK A. BAILEY
Commissioner

RONALD A. PHILLIPS
Commissioner

JAMES RAMSEY
Commissioner

Board of Harbor Commissioners
of the

Crescent City Harbor District
Phone (707) 464-6174 Fax (707) 465-3535
101 Citizens' Dock Road
Crescent City, California 95531
www.ccharbor.com



CHARLES HELMS
CEO/Harbormaster

ERNEST PERRY
Harbor Planner

AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District
At the Flynn Center, Board of Supervisors Chambers
981 H Street, Crescent City, California 95531

Regular Meeting

Tuesday, August 5, 2014

6:30 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

6:30 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of allegiance.

Public Comment.

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience wishing to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.

1. Consent agenda.

Requests to remove items from the Consent Agenda may be heard at this time.

- A) Approval of the warrant list since July 15, 2014.
- B) Approval of the minutes of the Regular Meeting of July 15, 2014.
- C) Approve the minutes of the Special Meeting of July 15, 2014.

2. **Discussion and consideration of insurance proposals for new IBB Docks.** Take action as necessary and appropriate.
3. **Discussion and consideration of adding Hull Verification, and Pollution and/or Wreck Removal insurance provisions to Berthing Agreements for 2015.** Give direction to staff following discussion. Take action as appropriate.
4. **Discussion and consideration of allowing the North Coast Marine Mammal Center to conduct a portion of their fundraising 10K and half-marathon on Harbor District property on October 4, 2014.** Give direction to staff following discussion. Take action as necessary and appropriate.
5. **Discussion and consideration of granting permission for, and the placement of, a mural on the exterior of the B/C Dock Restroom Building.** Take action as necessary and appropriate.
6. **Discussion and Consideration of Approving a second 30-day ground lease extension to Hensel's Seafoods (191 Citizens Dock Road).** Give direction to staff following discussion. Take action as necessary and appropriate.
7. **Discussion and Consideration of Property to be Declared as Surplus, including three vehicles and 79 used dock sections.** Give direction to staff following the discussion. Take action as necessary and appropriate.
8. **Discussion and Consideration of allowing the CEO/Harbormaster to attend the California Association of Harbor Masters and Port Captains 66th Annual Training Conference and Trade Show in Santa Barbara, September 29 through October 2.** Take action as necessary and appropriate.
9. **Discussion and Consideration of updating the Job Descriptions for Office Clerk 2 and Bookkeeper positions, and adding Clerk 1 and Marketing/Events Coordinator.** Give direction to staff following the discussion. Take action as necessary and appropriate.
10. **Discussion and Consideration of Event to Celebrate the completion of the Harbor Promenade and Coastal Trail segment ("Anchors Aweigh" Celebration) on Saturday, September 27.** Determine budget for the event. Give direction to staff following the discussion. Take action as necessary and appropriate.
11. **Discussion and Consideration of purchasing commercial laundry equipment for the North Restroom and current laundry room.** Give direction to staff following discussion. Take action as necessary and appropriate.
12. **Committee Reports.** Reports from other standing and ad hoc committees.
13. **C.E.O.'s Report.** Report on current matters and issues planned or in progress.

14. Board Comments.

This agenda item allows Board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the Board on a certain matter.

15. Adjournment

*** Adjournment to the next Regular Meeting scheduled on August 19, 2014, 6:30 P.M. **at the Flynn Center, 981 H Street, Crescent City, California.**

The Harbor Commission regularly meets on the first and third Tuesday of the month at 6:30 p.m. The Commission defers to the City Council when Harbor Commission meetings at the Flynn Center conflict with City Council meetings.

All agenda items for the next Regular Meeting must be received in the Harbor Office no later than 12:00 noon on the Wednesday preceding the meeting. All explanatory, supplementary, or background material pertaining to an agenda item must be received in the Harbor Office no later than 12:00 noon on the Friday preceding the meeting. Material handed out during a Harbor Commission meeting may not be reviewed by Commissioners at that meeting.