

Board of Harbor Commissioners

Crescent City Harbor District

May 7, 2024

Regular Harbor Commission Meeting



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Harry Adams, President Rick Shepherd, Secretary
Wes White, Commissioner; Brian Stone, Commissioner; Gerhard Weber, Commissioner

AGENDA

- Date:** **Tuesday, May 7, 2024**
- Time:** **Open Session 2:00 p.m. (Closed Session follows)**
- Place:** **101 Citizens Dock, Crescent City, CA, and via Zoom Webinar,**

VIRTUAL MEETING OPTIONS

TO WATCH (via online)

<https://us02web.zoom.us/j/6127377734>

TO LISTEN (via telephone)

Dial (669) 900-6833, please enter 612 737 7734# (meeting ID)
or, one tap mobile: +16699006833,,6127377734#

1. Preliminary Items

- a. Call to Order**
- b. Roll Call**
- c. Pledge of Allegiance**
- d. General Public Comments**

The general comment period is provided for subjects not included on the agenda. Each person is limited to a maximum of 3 minutes of speaking time. The Board may not take action on non-agendized matters. However, the Board or its staff may briefly respond to statements or questions from the public. (Gov. Code § 54954.2(a)(2))

2. Consent Calendar

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

- a. Approve Minutes of the April 2, 2024 Regular Meeting.**

3. New Business

- a. Approve Resolution Calling for an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election.**
- b. Approve Resolution for Port Infrastructure Grant Funding Match.**
- c. Approve Letter to PFMC, CDFW, and Other Relevant Parties, Addressing Disparities in Fishing Regulations Affecting Crescent City Harbor.**
- d. Select Preferred Contractor for RFP# 2024.03: Crescent City Harbor District Landscape Maintenance Services.**
- e. Year in Review Marketing Presentation from “Visit Del Norte County.”**

4. Communications and Reports

- a. Grants Update**
- b. Revenue Generation Progress Report**
- c. Comptroller Report**
- d. CEO/Harbormaster Report**
- e. Harbor Commissioner & Ad Hoc Committee Reports**

5. Adjourn to Closed Session

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

(Government Code section 54956.9(d)(4))

Number of Cases: 1

6. Report Out from Closed Session

7. MEETING ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, May 21, 2024, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.



1. Preliminary Items

- a. Call to Order**
- b. Roll Call**
- c. Pledge of Allegiance**



1. Preliminary Items

d. General Public Comments

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2. Consent Calendar

Consent Calendar items are considered routine and will be approved by one motion. The public, staff, or Commissioners may request specific items be removed from the Consent Calendar for separate consideration.

- a. Approve Minutes of the April 2, 2024 Regular Meeting.**

Public Comment?

**Regular Meeting Minutes of the
Board of Harbor Commissioners of the Crescent City Harbor District**

Harbor District Office, 101 Citizens Dock Road
Crescent City, CA 95531

April 2, 2024
2:00 p.m.



Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Session, Tuesday, April 2, 2024, at 2:00 P.M.

CALL TO ORDER: **2:00 PM**

ROLL CALL:

<i>PRESENT:</i>	<i>President</i>	HARRY ADAMS
	<i>Secretary</i>	RICK SHEPHERD
	<i>Commissioner</i>	WES WHITE
	<i>Commissioner</i>	BRIAN STONE
	<i>Commissioner</i>	GERHARD WEBER

ABSENT: *NONE*

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT:

President Adams delivered a formal statement announcing a settlement agreement with Stover Engineering and Wayne Maples Plumbing and Heating. The agreement stipulated that the contractors would compensate the harbor by paying \$1.4 million, settling disputes related to a 2013 project to reconstruct the inner boat basin after tsunami damage.

Commissioner Weber voiced frustration because the harbor's website was not providing comprehensive financial information to the public. He pledged to his constituents that he would hold CCHD staff accountable to correct the issue, because it was a fundamental campaign promise he had made, which he intended to keep.

Commissioner Stone expressed concern about the harbor's financial reserves, warning that they were at extremely low levels. Linda Sutter criticized the harbor's expenditures on travel and training, which she deemed excessive and, on some occasions, improper. Sandy Moreno recommended stricter controls on discretionary spending and pointed out a mistake in the

minutes from the Board's March 19, 2024 meeting. CEO/Harbormaster Petrick concurred with Ms. Moreno's observation and instructed staff to amend the minutes and resubmit them for the Board's approval.

2) New Business

2A) Approve 2nd Annual Longboard Surfing Competition to be Held at South Beach on September 28, 2024.

CEO/Harbormaster Petrick provided an overview, explaining that the surfing competition would be organized by California State Parks and it had enjoyed considerable success the previous year. He anticipated that it would once again be well received by the community.

Commissioner White proposed a **motion** to approve the event, which Commissioner Shepherd **seconded**.

POLLED VOTE was called, **MOTION CARRIED:**

AYES: WEBER, WHITE, STONE, SHEPHERD, ADAMS // **NAYS:** NONE

ABSENT: NONE // **ABSTAIN:** NONE

2B) Approve Rent Abatement for 201 Citizens Dock Rd (Port O'Pints) Due to Unforeseen Permitting Delays.

CEO/Harbormaster Petrick provided background, explaining that during the lease negotiations with Port O'Pints (POPs), CCHD represented to POPs that the leased premises were under the jurisdiction of the harbor's Local Coastal Plan (LCP). This was important information for POPs, because it meant that the permitting process would be faster and cheaper than having to go through a full coastal permit process. The LCP, which had been approved by the California Coastal Commission (CCC), streamlines the permitting process by allowing Del Norte County to use its delegated authority to issue permits that are then accepted by the CCC. This results in permits that are issued more quickly and more affordably. POPs negotiated the lease with this understanding, thereby expecting it would be relatively easy to obtain the necessary permits by the March 1, 2024 lease payment inception date.

However, unexpectedly, the CCC relied upon a map that CCHD believes to be inaccurate, and the CCC used the map to claim that the premises fell under CCC's direct permitting jurisdiction. This shift resulted in a more complex and costly permitting process than either CCHD or POPs had anticipated.

Upon reviewing property deeds and maps approved by the California legislature, the harbor disputes the CCC's map interpretation, and has requested a formal map study to hopefully settle the issue. Meanwhile POPs, having followed the permitting process promptly, based on all of the information that was available to them at the time, found themselves unexpectedly caught in a jurisdictional dispute.

Commissioner Shepherd explained his viewpoint that it seemed as though the "rug was pulled out from underneath" POPs through no fault of their own, and on that basis, Commissioner Shepherd supported the rent abatement proposal.

Commissioner Stone explained that the property in question was owned by the harbor fee simple, and from his background working for a title company, he believed that the position taken by CCC was incorrect. Nonetheless, he also explained that he was uncomfortable approving the rent abatement, which amounted to \$2,700 per month of lost revenue to the harbor until POPs opens for business. Commissioner Stone felt that despite the unforeseen delays, it remained the responsibility of POPs to abide by the contract, because it is common for businesses to encounter unforeseen expenses during the normal course of doing business.

President Adams expressed frustration that the harbor had spent 4 years to get the LCP approved through the CCC, and now the CCC was denying the harbor and its tenants the ability to benefit from that previous work. The LCP had important provisions to streamline the permitting process. President Adams also noted that the building had been vacant for approximately 6 years, and so he urged the Board not to jeopardize the valuable relationship with POPs over a couple of months of lost lease payments. As President Adams explained it, the rent abatement represented a compromise, because it set a hard deadline of June 1st for POPs to begin making its rent payments, regardless of whether POPs was still waiting for a CCC permit at that point. As another protective measure, if POPs were to receive permitting approval earlier, it would trigger the initiation of rent payment immediately.

Commissioner White emphasized that the actions of the CCC was yet another needless bureaucratic delay at the State level that was now contributing to the crippling financial burden the harbor was experiencing. This followed a pattern of other bureaucratic delays at the State and Federal levels, which resulted in Fashion Blacksmith being awarded millions of dollars at the harbor's expense. Nonetheless, Commissioner White wasn't fully convinced that he could absolve POPs of its obligations under the lease. It was a difficult decision that he needed to consider further.

Linda Sutter urged the Board to enforce the original terms of the contract it had signed with POPs, regardless of any erroneous standards imposed by the CCC. She argued that the burden of opening a business on schedule typically falls solely on the business owner, who must always be prepared for unexpected delays.

Commissioner Shepherd **moved** to approve the temporary rent abatement, with a hard deadline of June 1, 2024 for rent to commence. President Adams **seconded** the motion.

POLLED VOTE was called, **MOTION FAILED**

AYES: SHEPHERD, ADAMS // **NAYS:** STONE, WEBER, WHITE

ABSENT: NONE // **ABSTAIN:** NONE

3) Unfinished Business

3A) Continue Public Hearing on CCHD Hazard Mitigation Plan (HMP).

CEO/Harbormaster Petrick advised the public that the comment period for the HMP was approaching its closing date, and he encouraged any interested persons to submit their comments. No members of the public commented.

4) Communications and Reports

4A) CEO/Harbormaster Report

CEO/Harbormaster Petrick reviewed his report to the Board, as contained in the Board's briefing packet. Discussion focused on the success of the 3rd Annual Easter Egg Hunt, which drew a large crowd. Approximately 15,000 eggs were picked up in about three minutes. The festivities continued long afterwards. Another successful event was the Tsunami Resiliency Festival, which marked the 60th anniversary of the 1964 tsunami. The event featured talks from historians, poetry reading, and live music. On a separate matter, it was mentioned that an upcoming fleet poundage report was expected to indicate a drop in overall numbers but an increase in price per pound.

The Board then discussed a bill pending in the California legislature (AB2220), which intended to ban gill nets and also require commercial fishing vessels operating with a state permit to carry an independent third-party observer onboard. This bill would impose a significant financial burden on the commercial fishing industry, because independent observers often cost \$600 to \$700 per day. The Board expressed its opposition to the bill.

4B) Harbor Commissioner & Ad Hoc Committee Reports.

Commissioner Stone highlighted the need for a future meeting to address multiple concerns arising from the KRRC dam removal, specifically focusing on the observed decline in wildlife and the need to replace lost monitoring buoys. Commissioner White mentioned that the Tri-Agency was awaiting the County Board of Supervisors' decision on proposed amendments to the Joint Powers Agreement. Meanwhile, Commissioner Weber shared updates on his work on the website ad hoc committee. The focus was aimed at updating and improving the usability of the harbor's website. He also discussed his engagement with Bayside RV Park residents, including exploring mail delivery options. Additionally, President Adams emphasized his collaborative efforts with Commissioner Weber to devise solutions for the challenges facing Bayside RV park residents.

5) Adjourn to Closed Session

CONFERENCE REGARDING REAL PROPERTY NEGOTIATIONS

(Government Code section 54956.8) Agency negotiator: Tim Petrick, CEO/Harbormaster
Real Properties: To be determined. Authorization for price and terms of payment.
Negotiating with: LRE Development

6) Report Out from Closed Session

Nothing to report.

ADJOURNMENT TO THE BOARD OF HARBOR COMMISSIONERS NEXT REGULAR MEETING SCHEDULED FOR TUESDAY APRIL 16, 2024, AT 2 P.M., VIA ZOOM WEB CONFERENCE AND IN-PERSON AT THE MAIN HARBOR OFFICE, LOCATED AT 101 CITIZENS DOCK ROAD.

Approved this ____ day of _____, 2024.

Harry Adams, President

Rick Shepherd, Secretary



3. New Business

- a. Approve Resolution Calling for an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election.**

Public Comment?



The County of Del Norte

Registrar of Voters

981 H Street, Suite 160
Crescent City, CA 95531
707-464-7216

Alissia D. Northrup

Memorandum

To: Del Norte County Special District & Governing Agencies
From: Alissia D. Northrup, Registrar of Voters
Date: April 8, 2024
Subject: Resolution to Consolidate with November 05, 2024 Statewide General Election

This memo is being written to remind you, if your district or government agency plans on consolidating your November 2024 election with the Statewide General Election to be held on November 05, 2024 there are a few things that your agency needs to do. Please find the enclosed resolution which will need to go before your council/board for approval. You can use the enclosed resolution or create your own. Once the resolution has been adopted, passed and signed accordingly, please return the original to the County Clerk's office, and please keep a copy for your records. The original should reach the County Clerk's office by June 28, 2024, to allow time for our office to process and plan accordingly for the upcoming November election. Also please be advised that there will be a cost to the district/agency for conducting any local elections. Keep this in mind when budgeting for the upcoming fiscal year. Due to rising cost and increase in voter registration/turnout your cost could be more than in the past.

Please feel free to contact me with any questions or concerns.
Please return to the following address:

Alissia D. Northrup, Registrar of Voters
981 H Street, Suite 160
Crescent City, CA 95531

Sincerely,

Alissia D. Northrup
Registrar of Voters

Resolution No. 2024-02

Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

Crescent City Harbor District

**Name of City or Special District
Exactly As It Will Appear on the Ballot**

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request that the Board of Supervisors of the county permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 5, 2024;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE governing body of the

Crescent City Harbor District
(Name of City/District)

hereby orders an election be called and consolidated with any and all elections also called to be held on November 5, 2024 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of Del Norte County
(Political Jurisdiction)

and requests the Board of Supervisors of the County of Del Norte to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Del Norte County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Check the following that apply:

BE IT FURTHER RESOLVED AND ORDERED that the Del Norte County Elections Department conduct the election for the following offices on the November 5, 2024 ballot:

<u>SEATS OPEN</u>	<u>OFFICE</u>	<u>TERM</u>	<u>DIST/DIV (if app.)</u>
Brian Stone	Harbor Commissioner	4 Years	Harbor District
Harry Adams	Harbor Commissioner	4 Years	Harbor District
Wes White	Harbor Commissioner	4 Years	Harbor District

BE IT FURTHER RESOLVED AND ORDERED that the Del Norte County Elections Department shall conduct the election for the following MEASURE(S) to be voted on at the November 5, 2024 election:
(Attachment of 75-word ballot question here)

BE IT FURTHER RESOLVED AND ORDERED THAT Del Norte County Elections Department is requested to: [Check one of the following if City/District is placing a measure on the ballot]

- Print the attached measure text exactly as filed or indicated on the filed document in the Voter's Information Pamphlet section of the Sample Ballot for the November 5, 2024 election. Cost of printing and distribution of the measure text will be paid for by the city/district.
- Not to print the measure text in the Voter's Information Pamphlet of the Sample Ballot but send a copy to voters upon request at the cost of said city/district.

BE IT FURTHER RESOLVED AND ORDERED THAT in accordance with section 9313 of the California Elections Code, the County Counsel or District Attorney is hereby directed to prepare an impartial analysis of this measure.

PASSED AND ADOPTED this _____ day of _____, 2024 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chairperson of said Governing Board

Attested: _____
Secretary



DEL NORTE COUNTY – ELECTION COST ALLOCATION

CATEGORY I: DIRECT AGENCY COSTS

These are costs which can be specifically attributed to a particular entity and no other, and only involve costs which that entity incurred simply because of their presence on the ballot.

- CATEGORY I: COSTS
- A. Legal Publications
 - B. Candidate Filing Forms
 - C. Signature Verification
 - D. Computer Programming (needed for each district)
 - E. Sample, Official and Absentee Ballot Printing (needed for each district)
 - F. Other

CATEGORY II: GENERAL COSTS OF THE ELECTION

These are costs of the election, which would have been incurred regardless of the number of jurisdictions on the ballot and will be divided equally between the County of Del Norte (if applicable), and other local entities or special districts on the ballot.

- CATEGORY II; COSTS
- A. Postage
 - B. Rent of Polling Places
 - C. Poll Workers Salaries
 - D. Sample Ballot Labeling
 - E. Data Processing Run Charges
 - F. Computer Programming (needed for each election)
 - G. Election Employees Salary
 - H. Precinct Supplies
 - I. Delivery of Election Equipment
 - J. Sample, Official and Absentee Ballot Printing (needed for each election)
 - K. Election Equipment Lease

CATEGORY III: INDIRECT COSTS OF THE ELECTION

These are costs that are indirectly incurred because of the election. The costs are divided between the County of Del Norte (if applicable) and other local entities or special districts on the ballot, based on the number of voter decisions each entity has.

- CATEGORY III: COSTS
- | | |
|------------------------------|----------------------------|
| A. Phone Charges | D. Mileage |
| B. General Election Supplies | E. Election Dept. Overhead |
| C. In House Printing | F. Other |



3. New Business

b. Approve Resolution for Port Infrastructure Grant Funding Match.

Public Comment?



MARAD 2024 Port Infrastructure Development Program Grant

Funding Match Request Resolution

Requested Action:

Review and vote to approve a Resolution committing up to \$2,000,000 of funding to match \$8,000,000 to \$9,000,000 of federal funding to be applied for under the MARAD 2024 Port Infrastructure Development Program (PIDP).

Background:

Community System Solutions is finalizing a grant application to apply for \$8,000,000 to \$9,000,000 from the MARAD 2024 Port Infrastructure Development Program to construct the proposed Phase 1 of the new Citizens' Dock.

The new dock would allow the ability to move the existing commercial fishing elements from the existing Citizens' Dock to the new dock, so that the existing Citizens' Dock can be rebuilt. (The rebuilding of the existing Citizen's Dock is Phase 2 of the project. We will be applying for other funds for Phase 2).

Though the final design for Phase 1 is not yet completed, the construction cost for Phase 1 is estimated to be \$10,000,000. A 15% design document for Phase 1, prepared by Moffat & Nichol, is attached.

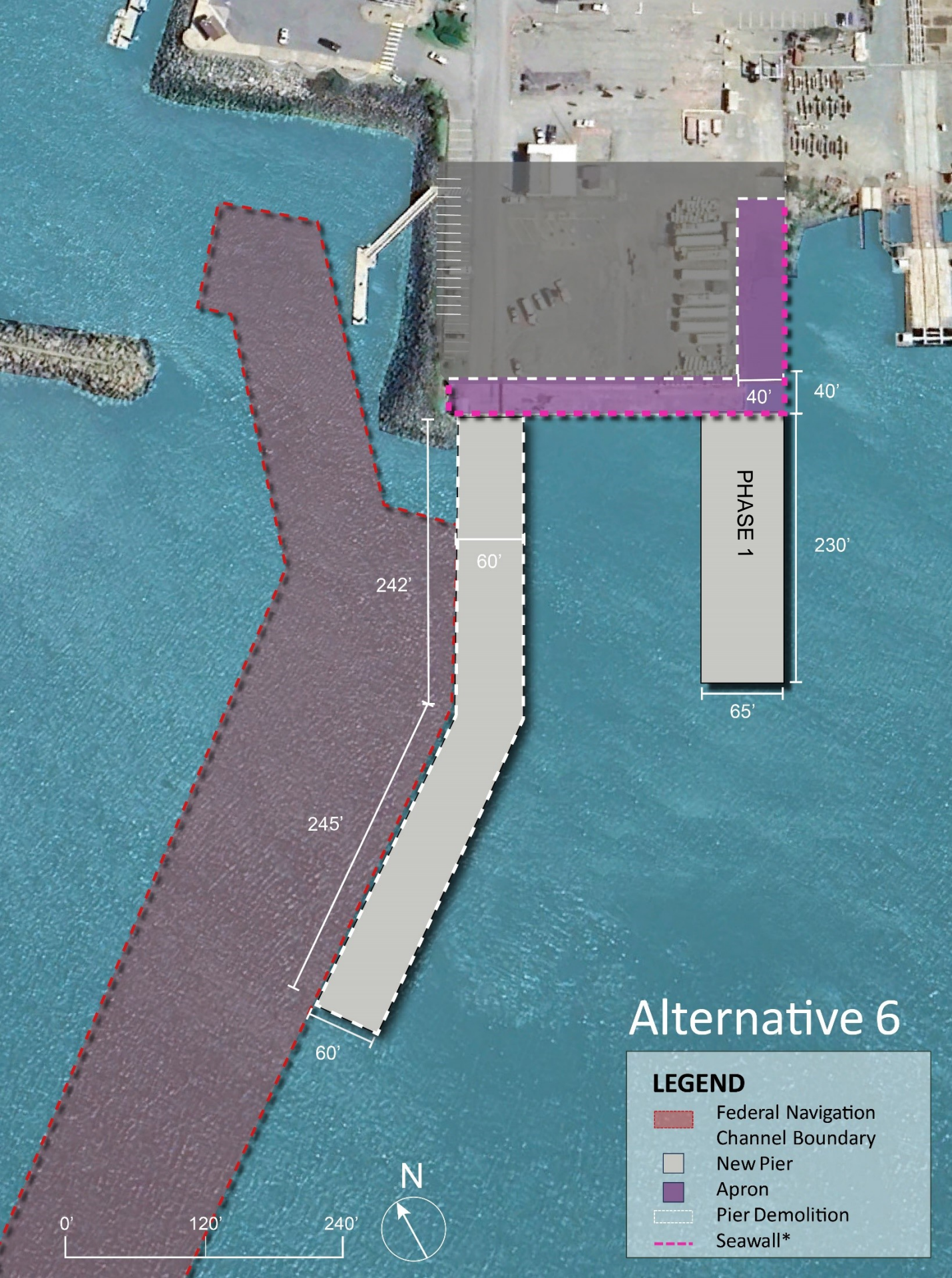
The Resolution committing the \$2,000,000 (20% of the project cost) is a requirement of MARAD to be included with the PIDP grant application. The funds are committed only if the grant is awarded.

MARAD requires a minimum 20% funding match. However, under the small project at a small port rule, we can, and are, requesting MARAD to reduce the amount of funding match required by the Harbor District to 10%, reducing the amount of match from \$2,000,000 to \$1,000,000.

The maximum amount of funding we can request from MARAD is \$9,000,000.






If awarded the MARAD 2024 Port Infrastructure Development Program, we will seek the required funding match, whether it is \$1,000,000 or \$2,000,000, from other funding sources.

The PIDP grant application is due May 10 and will be ready to be submitted that day.



Alternative 6

LEGEND

-  Federal Navigation Channel Boundary
-  New Pier
-  Apron
-  Pier Demolition
-  Seawall*



242'

245'

60'

60'

PHASE 1

65'

40'

40'

230'

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT FOR PORT INFRASTRUCTURE GRANT
FUNDING MATCH**

WHEREAS, The Crescent City Harbor District is applying to the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program to assist with funding construction of a new Citizen's Dock. Estimated construction costs are \$10,000,000.

WHEREAS, The federal share requested is \$8,000,000.

WHEREAS, The required match under Department of Transportation guidelines is \$2,000,000.

WHEREAS, The Harbor is requesting the Secretary of Transportation to increase the Federal share of costs above 80%, to reduce the amount of match required from the Crescent City Harbor District to \$1,000,000.

WHEREAS, The Department of Transportation, Maritime Administration, as part of the grant application, requests that the Crescent City Harbor District provide a resolution of commitment from the applicant that the funds are available and committed by resolution to the project.

WHEREAS, The Department of Transportation, Maritime Administration instructed that the requested information be submitted to Grants.gov as part of the Harbor's grant application, by 11:59:59 p.m. E.D.T. on May 10, 2024. (No extensions are possible for this deadline).

WHEREAS, The Board of the Crescent City Harbor District now resolves that it will leverage Federal Funding by bringing in 20% of the project costs from its revenue and tax sources, unless the Secretary of Transportation authorizes a lower amount of cost share from the Crescent City Harbor District.

WHEREAS, In November of 2018, the voters of Del Norte County passed Measure C to authorize the County of Del Norte to raise the local hotel tax to fund debt repayment for the USDA disaster loan issued following the 2006 and 2011 tsunamis and to fund further harbor repairs. The measure was also designed to expand the application of the hotel tax to spaces rented at recreation vehicle parks at a rate of 2 percent.

WHEREAS, These funds and other Harbor revenue will be used as matching funds for the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HARBOR
COMMISSIONERS OF THE CRESCENT CITY HARBOR DISTRICT THAT:**

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The District does hereby commit up to \$2,000,000 of CCHD provided funding to match between \$8,000,000 and \$9,000,000 of federal funding from the Department of Transportation, Maritime Administration 2024 Port Infrastructure Development Program.

Section 3. The CEO/Harbormaster and/or his designee ("Authorized Person"), is hereby authorized and directed to do any and all things necessary to carry out, give effect to, and comply with the terms and intent of this Resolution.

Section 4. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application and, to this end, the provisions of this Resolution are severable. The Board declares that the Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

APPROVED, ADOPTED AND SIGNED this 7th day of May, 2024, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Harry Adams, President
Board of Harbor Commissioners
Crescent City Harbor District

ATTEST:

Mike Rademaker, Clerk
Board of Harbor Commissioners
Crescent City Harbor District



3. New Business

- c. Approve Letter to PFMC, CDFW, and Other Relevant Parties, Addressing Disparities in Fishing Regulations Affecting Crescent City Harbor.**

Public Comment?



3. New Business

d. Select Preferred Contractor for RFP# 2024.03: Crescent City Harbor District Landscape Maintenance Services.

Proposal #1: Cutting Edge Lawn Care

Public Comment?



Cutting Edge Lawn Care
You Grow It We Mow It

261 N Beckstead Ave Smith River, California 95567
707-951-4241

We appreciate the opportunity to present our landscape maintenance proposal to the Crescent City Harbor District! It would be our privilege to provide landscape maintenance for the Harbor.

Executive Summary: Cutting Edge has been in business for 11 years. We currently have 75 annually contracted customers and are constantly doing additional handyman services associated with landscape work.

The company was started by my uncle Esteban Contreras and Erick Lucafield. Cutting Edge has a long history of satisfied customers. We have several customers who have been with us longer than 10 years.

I am Eddie Contreras and I took over as president of the company two and a half years ago. We are a lifelong family in this community. I was born and raised here. This is not just "A" Harbor. To me, this is my family's Harbor. So I feel great pride at the opportunity to present this bid.

At Cutting Edge our approach to landscape maintenance is rooted in sustainability, efficiency, and community enhancement. We believe that the outdoor spaces of Crescent City California Harbor District are not just areas to be maintained, but opportunities to create vibrant, welcoming environments that reflect the district's commitment to excellence.

Our Work Philosophy

We operate on the principle that a well-maintained landscape is integral to the overall image and experience of the Harbor District. Our team is dedicated to Proactive Maintenance: Regularly scheduled services and inspections to ensure pristine conditions year-round.

Choosing Cutting Edge means selecting a partner invested in the Harbor District's future. We bring:

Expertise: 11 Years of experience in coastal landscape management, understanding the unique challenges and opportunities it presents.

Innovation: Utilization of the latest technology and methods to deliver superior results with greater efficiency.

Reliability: A track record of completing projects on time and within budget, without compromising on quality.

Identification of the Contractor:

Cutting Edge Lawn Care
Sole Proprietor
261 N Beckstead Ave Smith River, California 95567
707-951-4241
CA Biz Lic Crescent City Lic # 05561

Staffing Resources:

Cutting Edge currently employs 4 full-time and 6 part-time employees. All employees are fully trained and competent to do all manner of landscape maintenance tasks safely and efficiently. We anticipate adding 4 additional employees if we win this bid.

The two principal persons responsible for working with the District as points of contact are:

Eddie Contreras 707-951-4241 Owner
Esteban Contreras 707-218-5885 Owner



>≡

Company Profile



CUTTING EDGE LAWN CARE
D-U-N-S #:05-770-4722

[Less ^](#)

Address: 261 N Beckstead Ave,
Smith River, CA. US

Phone: (707) 218-4456

Year Started: 11 Years (2013)

Last updated: N/A

Fiscal Stability: DUNS# 05-770-4722

As you can see we've been in business for 11 years. We currently deposit more than \$12K/Month in Coast Central Bank. We have plenty of money and plenty of credit to facilitate the Harbor Landscaping project as we are bidding it.

Experience:

Already mentioned this several times. 11 years and ALL manner of landscape maintenance work including mowing, edging, trimming, pruning, tree removal and trimming, stump grinding, brushing, planting, sod cutting, and on and on. You name it we've done it several times!

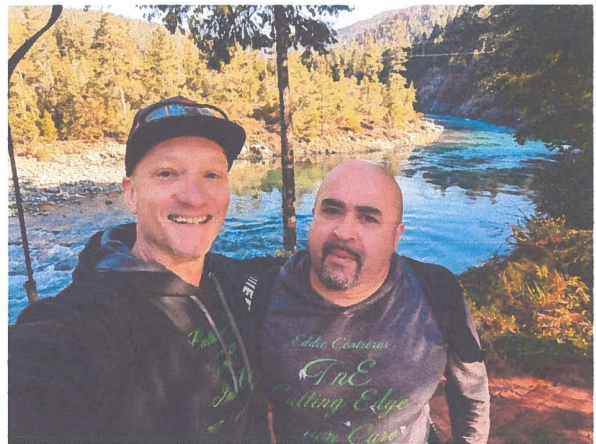
If you are curious to hear about us here are a couple of my favorite customers that would happily talk about us with you!

Key References:

Tamara Leighton 707-218-6424 (Works with the City) (can substantiate several years)
Henry Griger 618-709-6851 (Knows Everyone In Town!) (can substantiate several years)
Jim Roberson 707-951-7527 (Pelican Bay Warden) (can substantiate several years)

Resources:

We have an office and 2 yards where we park and store equipment. We pride ourselves on the type and quality of equipment. All of our equipment is new and the best. We believe that not only does this type of equipment work better and faster, but it projects the image of success that is important to us. When the community sees us on the Harbor Property they will be impressed with how we look and operate. And of course, company shirts and sweatshirts are worn to provide a "uniform look".



We have multiple company trucks. 5 Company trailers, 3 Gravely Stand on Mowers, Countless Stihl weed eaters and trimmers, blowers. Equipment is not an issue with us!



Proposed Method to Accomplish the Work:

For the sake of space, I am not going to re-print it again here but the work to be done is all work that is referred to in "Exhibit A" "Scope of Services" found in the RFP - Landscape Maintenance Issued on 4-3-2024 issued by the Crescent City Harbor District

The following bid is for 26 mows and blows throughout a 12-month period. There are a couple of months out of the year where the grass grows very fast so will need 3 mows and blows during those months, and the remainder will only need 2 mows and blows per month. This totals 26 of each for the year.

This bid includes an allowance for up to 5 tree removals annually at no additional cost and we will also throw in all stump grinding for free as well!

Item	Quantity	Price Per	Total Price
Annual Grass cutting service	26.0	\$2,950.00 / 1	\$76,700.00
Blowing off grass from walkways	26.0	\$1,000.00 / 1	\$26,000.00
Planter beds clean-up	26.0	\$150.00 / 1	\$3,900.00
Hedge/ shrubs Trimming	3.0	\$2,000.00 / 1	\$6,000.00
Total Bid			\$112,600.00

A handwritten signature in black ink, appearing to be "G. Miller".



3. New Business

d. Select Preferred Contractor for RFP# 2024.03: Crescent City Harbor District Landscape Maintenance Services.

Proposal #2: R.A. Kirkland Inc.

Public Comment?

April 22, 2024

R.A. Kirkland's Inc. Proposal for the Landscape Maintenance for Crescent City Harbor District

2.01 General approach is to Plan, organize, control, and motivate.

2.02a. Landscape maintenance is unique in that is dictated by plant life cycle and the weather. Work requirements are reasonable predictable but influenced by the seasons and our local coastal weather patterns plus plant selection. These are influences affecting planting and maintenance which in turn affect staffing.

Labor pool requires both specialized and depth to respond to an installation the size and carried to the proposed for the CC Harbor.

R.A. Kirland's started in 1995 and has 29 years maintaining over 175 local sites including private, commercial, and institutional on the yar round bases with both new and mature landscaping makes us unique to this are and a good selection for the CC Harbor District project.

Kirkland's longevity and breadth of experience demonstrate the ability and capability necessary to provide the Crecent City Harbor District with the level of care demanded of the proposed landscape.

R.A. Kirkland's Inc is a perfect fit and would ensure the Crescent City Harbor with the performance it will require of the contractor selected.

2.02c Identification of Contractor

R.A. Kirkland's Inc. a California Corporation
California Business License 04298
2427 Howland Hill Road, P.O. Box 511
Crescent City, CA 95531
Phone (707) 218-7182
Email: lolvera@cbh1.com
FED E.I.D. 20-8824735

2.02d Staffing

Kirkland employs 11 on a year-round basis.
Direct contact for the Crescent City Harbor District: Randy Kirkland, owner, President of R.A. Kirkland's, Inc. at (707) 218-7182
Job Supervisor: Telly Arispe (707)951-7118
Senior Site Foreman: Lance Woodard (925) 858-0030

2.02e Fiscal Stability

Chase Bank 04/18/2024
Edward Jones 04/18/2024
Cholwell, Benz & Hartwick CPA'S 03/14/2024

2.02 f2.02 1 Experience

Debbie & Bob Cochran May 17, 2021-05-24
Steve Alexander, Pastor Smith River Baptist Church May 17, 2021-05-24
Christie Lynn Rust, United Methodist Church, Crescent City
Four Square Church

2.02 f202 2 Resources

1. 6 Commercial riders
2. 12 Mowers
3. 12 Weed eaters
4. 12 Hedge Trimmers
5. 12 Blowers
6. 5 Company Trucks
7. 4 Open trailers

2.02g Proposed Method to Maintain Crescent City Harbor

Staffing 10 men 1 day every week April-September.
Schedule 2days per month for 6month October-March week for 6months
Meetings as requested with Crescent City Harbor staff.
Detailed Monthly Invoices showing areas and tasks performed.

2.02hi 1 Insurance

Kirkland's if chosen will provide insurance in the form required by Crescent City Harbor District.

2.02hii CURRENT VALUE OF WORK

See Cholwell, Benz & Hartwick attached as 2

2.02hiii EMR RATIO FOR WORKERS COMP

SEE WROIB attached.

2.02 lx R.A Kirland's, Inc. will provide insurance with enumerated requirements if selected.

2.02I Litigations History- None to report

2.02j Work History

Steve Alexander May 17, 2021-05-2021

Christie Lynn Rust May 17, 2021

Grace Evangelical Lutheran Church Council May 17, 2021

Debbie and Bob Cochran May 17, 2021

Four Square Church

3.02 PRE- PROPOALS MEETING:

Met with Mr. Tim Petrick on a "WALK AROUND" of the site and proposed work on May 12, 2021.

Pre Proposal meeting

FORMAT OF PROPOSAL AND SUBMITTAL.

As per the request for proposals to provide landscape maintenance service to The Crescent City Harbor District FRP Dated: April 22, 2024
And this Document Dated April 22, 2024

EXHIBIT A SCOPE.

R.A. KIRKLAND'S, INC. has reviewed the scope of service and acknowledges that they are incorporated in any proposed agreement for landscape of maintenance of lands.

Randy A. Kirkland, April 22, 2024
President
R.A. Kirkland's, Inc.
2427 Howland Hill Road
P.O. Box 511
Crescent City, CA 95531
Phone 707-218-7182
lolvera@cbh1.com

12555 Manchester Road
St. Louis, MO 63131-3729
314-515-2000
www.edwardjones.com

Edward Jones

April 8, 2024

To Whom It May Concern:

Our client, The R A Kirkland 2011 Trust, Randy A. Kirkland (TTEE), is approved to exercise the Personal Line of Credit with Edward Jones. As of April 8, 2024, the account provided an available line of credit of \$100,649.95.

This letter is a verification of the account and does not constitute a commitment to extend credit to any parties.

Should you have any additional questions please contact their Financial Advisor, Michael T. Sullivan at (707)-465-3877.

Sincerely,

Ivan Alvarez – Senior Service Specialist
Customer Loan Department



April 17, 2024

To Whom it May Concern:

This letter is to confirm that Randy Kirkland of R.A. Kirkland Inc. has been a client in good standing with Chase Bank since 5/22/2008.

Randy Kirkland has a line of credit with Chase of \$58,000.00.

If you have any questions, I can be reached on my Direct Dial at (707) 464-4106 or (707) 465-6270.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Berger". The signature is fluid and cursive.

Jacqueline Berger

Branch Manager/Vice President



144 Butte St.
Crescent City, CA 95531
www.ccfoursquare.org
707-464-9501
roger@ccfoursquare.org

April 16, 2024

To Whom It May Concern:

I am writing to enthusiastically endorse **Kirkland's Lawn Service** for the bid they are pursuing. Having engaged their services for over 15 years, I have been consistently impressed by their professionalism, expertise, and commitment to excellence.

Kirkland's Lawn Service has demonstrated a remarkable ability to transform outdoor spaces into aesthetically pleasing and well-maintained landscapes. Their attention to detail and proficiency in landscaping techniques ensure that each project is completed to the highest standards, regardless of its size or complexity.

Beyond their technical skills, the team at **Kirkland's Lawn Service** operates with integrity, reliability, and a genuine passion for their work. They communicate effectively, collaborate seamlessly, and consistently deliver results that exceed expectations. Their dedication to customer satisfaction is evident in every interaction, making them a trusted partner for any landscaping project.

I am confident that **Kirkland's Lawn Service** has the expertise and capability to excel in the project for which they are seeking a bid. Their track record of success, combined with their professionalism and commitment to excellence, make them an ideal choice for any landscaping endeavor.

I wholeheartedly recommend **Kirkland's Lawn Service** and am available to provide further information or discuss their qualifications in more detail if needed. Please feel free to contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "R Bodenstab".

Roger Bodenstab
Lead Pastor
Foursquare Church
www.ccfoursquare.org
707-954-1825

From: dlclrt@aol.com
To: "ewright7378@charter.net" <ewright7378@charter.net>
Cc:
Bcc:
Priority: Normal
Date: Monday May 17 2021 5:43:54PM
Randy Kirkland

To Whom It May Concern:

My husband and I contacted Mr. Randy Kirkland regarding an estimate on bringing our lawn back to life. Mr. Kirkland arrived when he said he would. He walked around our lawn, advised us of several problems that were going on and let us know what he could do to remedy the situation. A few days after our meeting, we received a bid with very detailed explanations of everything he would do to repair the lawn and about how long it would take. His bid was extremely reasonable for what he proposed.

Within a few days of letting him know that we wanted him to begin, his crew of six or seven arrived, performed numerous tasks simultaneously, cleaned up after themselves and were gone. Our lawn began to grow back, fill in and turn green. His employees always arrived with proper equipment and didn't waste a minute getting to work. We are extremely appreciative of his expertise and work.

I would highly recommend Randy and his crew to anyone looking for lawn and yard care.

Sincerely,

Debbie (and Bob) Cochran
dlclrt@aol.com

From: dlclrt@aol.com
To: "ewright7378@charter.net" <ewright7378@charter.net>
Cc:
Bcc:
Priority: Normal
Date: Monday May 17 2021 5:43:05PM
Randy Kirkland

Crescent City Harbor District,

We have been asked to provide a reference to your office regarding Mr. Randy Kirkland and his lawn care and maintenance business.

Mr. Kirkland recently began caring for the lawn around Grace Lutheran Church on Cooper Street including the areas around our surrounding buildings. He also maintains the lawn at a house the church owns on the corner of Arlington and Washington Blvd. We are extremely pleased with his professionalism, knowledge, and work product. His crew arrives, goes to work immediately and leaves no mess behind. Our lawns are already showing great improvement.

We would not hesitate to recommend that your board of commissioners entrust Mr. Kirkland with your property.

Sincerely,

**Grace Evangelical Lutheran Church Council
188 E. Cooper
Crescent City, CA 95531
707-464-4712**

From: "Steve Alexander" <steveandkarena@charter.net>

To: ewright7378@charter.net

Cc:

Bcc:

Priority: Normal

Date: Monday May 17 2021 10:20:22AM

Recommendation for Kirkland Landscaping

To whom it may concern

I want to give a strong recommendation for Kirkland landscaping company in regards to the landscaping needs of the Harbor District. Randy and his crew always does a great job for our church and he comes highly recommended.

Thank you

Steve Alexander

Pastor, Smith River Baptist Church

Sent from my iPad

From: "Christie Lynn Rust" <christielynnrust@gmail.com>

To: ewright7378@charter.net

Cc:

Bcc:

Priority: Normal

Date: Monday May 17 2021 10:33:05AM

Letter of reference for Randy Kirkland

To whom it may concern,

I have known Mr. Kirkland for many years now regarding his Lawn and Garden care business. I have known of the supreme quality that he extends to all of his clients. For years I have been the representative for the United Methodist Church here in Crescent City. In that time, Mr. Kirland's service has done an outstanding job keeping our church looking extremely nice. They have kept the lawns mowed on a regular basis, removed any weeds and regularly fertilized the lawns. They have also expertly repaired and replaced many components of the automatic watering system. Two years ago they also removed and replaced all the bushes and plants just to beautify the church grounds. For all of this, he and his crew did at no cost to our church! I am still overwhelmed by his generosity that he and his team of workers showed to our church!

Outside the church, I personally have hired his firm to do all my lawn and gardening. I have also shared his references to many of my friends and family members. They have also been very happy with his service.

In conclusion, I highly respect and recommend Mr. Kirkland and his crew of hard working professionals to you for your lawn and garden needs! His professional approach to his business and his choice of employees is top notch! I urge you to choose these very hard workers for your needs. I rate them a 10 out of 10.

Very Sincerely,

Christie Lynn Rust
United Methodist Church, Crescent City
218-6769

Estimated Annual Premium Schedule

State	Class Code	Loc	Class Description	Payroll	Rate	Net Rate	Estimated Annual Premium
CA	0042	1	LANDSCAPE GARDENING INCLUDING MAINTENANCE OF GARDENS	\$500,000.00	6.27	0.048007	\$31,350.00
CA			SubTotal				\$31,350.00
CA	9898		EXPERIENCE MODIFICATION	\$31,350.00	1.24		\$7,524.00
CA	9887		SCHEDULE CREDIT	\$38,874.00	0.33		-\$12,828.00
CA	0063		PREMIUM DISCOUNT	\$26,046.00	0.088		-\$2,292.00
CA	0900		EXPENSE CONSTANT				\$160.00
CA	0936		STATE W.C. FRAUD ASSESSMENT	\$24,164.00	0.004		\$100.00
CA	0935		STATE W.C. ADMINISTRATIVE ASSESSMENT	\$24,164.00	0.025		\$595.00
CA	0937		CA INSURANCE GUARANTY	\$24,164.00			\$0.00
CA	0938		CA UNINSURED EMPLOYERS FUND	\$24,164.00	0.002		\$36.00
CA	0939		CA SUBSEQUENT INJURY FUND	\$24,164.00	0.016		\$384.00
CA	0940		OSHF ASSESSMENT	\$24,164.00	0.007		\$176.00
CA	0943		LABOR ENFORCEMENT & COMPLIANCE	\$24,164.00	0.007		\$172.00
CA	9741		CATASTROPHE PREMIUM	\$500,000.00	0.02		\$100.00
CA	9740		TERRORISM PREMIUM	\$500,000.00	0.03		\$150.00
CA			SubTotal				-\$5,723.00
CA			Total For State			0.048007	\$25,627.00
CA			Total For Policy			0.048007	\$25,627.00
CA			Minimum Premium				\$750.00

If during the policy term or at final audit, the Zip Code for any California location is determined to be other than the corresponding Zip Code upon which premium was originally calculated, the premium will be subject to adjustment to reflect exposures in the actual Zip Code.

Coverage for acts of terrorism is included in your policy. You are hereby notified that the Terrorism Risk Insurance Act, as amended in 2019, defines an act of terrorism in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury-in consultation with the Secretary of Homeland Security, and the Attorney General of the United States-to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism is: \$150.00, and does not include any charges for the portion of losses covered by the United States government under the Act.

Earthquake, Catastrophic Industrial Accidents and Noncertified Acts of Terrorism

Coverage for earthquake, catastrophic industrial accidents and noncertified acts of terrorism is included in your quote. This coverage applies to any single event resulting from an earthquake, catastrophic industrial accident, or noncertified act of terrorism which results in aggregate workers' compensation losses in excess of \$50 million. The portion of your quoted premium that is attributable to this coverage is: \$100.00



April 22, 2024
R.A. Kirkland's, Inc.
2427 Howland Hill Road
P.O. Box 511
Crescent City, CA 95531
lolvera@cbh1.com
Phone 707-218-7182

Harbor \$70,000.00
Bayside RV Park \$ 9,600.00
Redwood Harbor Village \$9,600.00

Total Bid \$89,200.00

Randall a Kirkland, President, April 22, 2024

R.A. Kirkland 4/22/2024



3. New Business

e. Year in Review Marketing Presentation from “Visit Del Norte County.”

Public Comment?



4. Communications and Reports

a. Grants Update

Public Comment?

CCHD GRANTS AWARDED								
Grant Name	Grant Funder	Funded Projects	Project Amount	Grant Amount Awarded	Match Requirement (Remaining)	Grant Start Date	Project Timeline	Current Status
Port Infrastructure Development Grant (PIDP)	ODOT - Maritime Administration	1) Construction of a new seawall 2) repair and renovate the seafood packing and trucking area 3) replace the aged cargo handling equipment atop the seawall	\$9,208,207.00	\$7,366,565.60	\$1,570,489.00	Jan-23	1-Jan-28	Design process utilizing public comments and environmental review continuing. Next steps are bathometric and geotechnical studied of the area.
CA Coastal Conservancy Grant Citizen's Dock Planning	CA Coastal Conservancy	1) Design, Environmental Impact Studies and Permitting for construction of a new Citizens' Dock.	\$927,000.00	\$927,000.00	\$143,000 (In-Kind)	Jun-23	36 months	Design process utilizing public comments and environmental review continuing. 15% design documents for Citizens' Dock being prepared.
CA Coastal Conservancy Grant South Beach Bathroom	CA Coastal Conservancy	Design, Permitting and Construction of Bathrooms and Showers on Anchor Way, near Starfish Way.	\$450,000.00	\$450,000.00	\$117,000 (In-Kind)	Jun-23	36 months	Identifying general contractor next step.
Harbor Mitigation Grant Program (HMGP)	Cal OES and FEMA	1) Identify Highest best use of developable properties; 2) Design & Engineering; NEPA/CEQA; for Climate Resiliency Solutions along Harbor waterfront	\$1,500,000.00	\$1,350,000.00	\$150,000.00	Jan-24	Must be completed within 5 years of obligation	RFPs for Resiliency projects and Highest best property being released. Vertical wall RFP on agenda for approval.
CCHD PARTNERING ON GRANTS AWARDED TO OTHER AGENCIES								
STPG Climate Adaptation Transportation Planning (partnering with Del Norte Local Transportation Commission)	Caltrans and OPR	Del Norte Local Transportation Commission awarded to 1) Identify climate mitigation projects along U.S. Hwy 101 and Anchor Way along South Beach.	\$250,000.00	\$250,000.00	\$8,000.00	Summer 2023	30 months	Public comment period open
CA Coastal Conservancy Grant Fish Filet Building, Bathroom and Pop Up Store (partnering with DNATL Community Food Council)	Coastal Conservancy	DNATL Community Food Council awarded grants for 1) Installation of Fish Filet Building; 2) Purchase and Installation of bathroom and pop-up store	\$500,000.00	\$500,000.00	\$0.00	Dec-23	36 months	Permitting of site location at County.

CCHD GRANTS APPLIED FOR UNDER REVIEW								
Grant Name	Grant Funder	Project Applied For	Project Amount	Grant Amount Requested	Match Requirement	Announcement Date	Project Timeline	Status
Storm Damage Disaster Response 4683	FEMA	Repair of Anchor Way Breakwater, Anchor Way Road and Whaler Island Groin Breakwater	\$3,500,000.00	\$3,500,000.00	6%	Q1 2024	18 months	Project at FEMA CRC for review.
Storm Damage Disaster Response 4683 - Build Back Better	FEMA	Construct new Anchor Way Breakwater, Anchor Way road and Whaler Island Groin Breakwater.	\$7,695,828.00	\$7,695,828.00	6%	Spring 2024	18 months	Project at EEMA CRC for review.
CCHD GRANT APPLICATIONS WORKING ON								
Grant Name	Grant Funder	Project Applying For	Project Amount	Grant Amount To Request	Cost Sharing/Match Requirement	Grant Submittal Date	Grant Announcement	Status
Port Infrastructure Development Grant (PIDP)	ODOT - Maritime Administration	Construction of Citizens Dock	\$10,000,000.00	\$8,500,000.00	\$1,500,000.00	May 10 2024	2Q 2024	Resolution on Board Agenda. Application to be submitted by 5/10/24.
Community Energy Reliability and Resilience Investment Program	CA Energy Commission	Installation of Microgrids	\$2,500,000.00	\$2,500,000.00	TBD	July 12, 2024	Funding available in 2024	Gathering data for application.
GRANT OPPORTUNITIES WORKING ON								
Grant Name	Grant Funder	Project Applying For	Project Amount	Grant Amount To Request	Cost Sharing/Match Requirement	Grant Submittal Date	Grant Announcement	Status
Program to Support Offshore Wind Infrastructure Improvement	CA Department of Energy	Planning Studies and Commercial Area Development/Construction to support offshore wind efforts	\$2,000,000.00	\$2,000,000.00	\$200,000.00	2Q 2024	4Q 2024	Working on list of projects to include once the application is released.
Boating Infrastructure Grant	DBW	Boat Ramps	\$1,500,000	\$1,500,000	TBD	TBD	3Q 2024	Gathering data for application. Awaiting application release.
EDA Public Works Program	U.S. EDA	Infrastructure Construction Projects and new equipment	\$3,450,000.00	\$3,000,000.00	\$450,000.00	Rolling Application	Funding available in 2024	Reviewing project eligibility criteria.



4. Communications and Reports

b. Revenue Generation Progress Report

Public Comment?



4. Communications and Reports

c. Comptroller Report

Public Comment?

CRESCENT CITY HARBOR DISTRICT
BALANCES REPORT 05-04-2024

ACCOUNT	AMOUNT
Bayside Checking	470
CCHD Operating	268,602
CCHD Savings	5,021
LAIF Reserve	1,184,253
RHV Checking	500
QB Payment Clearing Account	71,009
TOTAL	1,529,855
Bayside AR Current	10,250
Marina AR Current	13,247
Commercial Current	43,653
CONFIDENT AR	67,150
WORKING BALANCE	1,597,005
AP As of 05-04-2024	240,402
Cash Balance if all AP Paid	1,289,453
AR AS OF 03-01-204	
Bayside Current	10,250
Commercial Current	43,653
Marina Current	8,903
Marina Inbound	84
Marina Final Warnings	4,260
Marina Revocation Warnings	720
Marina Payment Plans	7,809
Bayside Evictions Active	1,600
Grant Hold Back	14,795
TOTAL AR COLLECTIONS	92,074

AR Does not include unbilled grant reimbursements \$90,000 est.



Thomas Zickgraf, Comptroller
Crescent City Harbor District
101 Citizens' Dock Road
Crescent City, CA 95531
www.ccharbor.com
Phone: 707-464-6174
Email: tzickgraf@ccharbor.com

COMPTROLLER'S REPORT, MAY 4, 2024

Initial draft financial reports, YTD as of April 30, 2024 are attached. Financial performance is reported more fully after the 15th of each. As the month has not been fully closed, reports are subject to slight changes. Updated reports will be presented at the next Board Meeting and posted on-line.

We have received legal settlement funds and property tax proceeds, resulting in a healthy operating balance for the Harbor District. Vendor accounts are current, and we anticipate ending FY 2023-2024 with a higher balance than expected. However, we are facing a substantial debt obligation related to a lease dispute with Fashion Blacksmith. Despite this challenge, I am confident, with the Board's continued support, increased community engagement, and the combined expertise of our Leadership Team, including Harbormaster Petrick's maritime and engineering background, Assistant Harbormaster Rademaker's legal and government experience, and my accounting and business management skills, along with the grant expertise of Mike Bahr and our dedicated core crew members, we will overcome these challenges and maintain the Harbor District's resilience.

We continue to develop financial reporting and post updates on the Harbor District's website. I am now working from the main Harbor Office, which has proven beneficial in addressing concerns and providing additional training and support to our team, as well as improving customer service.

Our next priorities include finalizing the FY 2024-2025 budget, collecting commercial poundage fees, ensuring accurate reporting of poundage, completing various reporting requirements, preparing for the annual financial audit, starting RV guest operations, and increasing website and social media postings.

I would like to thank Office Manager Kristina Hanks and Guest Services Manager Janice Kerttula for all their efforts in making the Chamber Mixer a success. Their dedication to the Harbor District and willingness to take on additional responsibilities have significantly contributed to our improvements in accounts receivable collections, invoicing, reporting, and record-keeping. I am extremely grateful to have them as members of my team.

Please contact me directly if you have any questions regarding the attached financial reports.

Best Regards,

Thomas Zickgraf

Thomas Zickgraf, Comptroller



Crescent City Harbor District

Income Statement Unaudited

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
Income											
2400 COMMERCIAL REVENUE											\$0
2401 Commercial Fees Additional	-1,190					1,099	10,743		1,637	2,959	\$15,248
2402 Commercial Hoist Leases	7,250	6,250	-2,456	18,750	11,209	11,020	13,020	13,020	13,020	13,020	\$104,103
2403 Commercial Leases	42,980	37,048	24,159	37,554	17,595	23,882	43,780	29,851	28,082	41,461	\$326,390
2404 Concessions QBE							-12,195				\$ -12,195
2406 Commercial Storage				65							\$65
2407 Commercial Utilities	21,662	1,540	2,190	2,912	1,070	3,594	8,882	3,449	2,648	2,459	\$50,407
2409 Freezer Rental	666	444	444	3,023	666	666	666	666	666	666	\$8,573
2410 Pounding Fees	780	351	298	8,765	1,646	802	50,828	13,351	13,795	2,911	\$93,527
Total 2400 COMMERCIAL REVENUE	72,148	45,633	24,635	71,068	32,187	41,063	115,723	60,337	59,848	63,476	\$586,117
2600 SERVICES & FEES	70,661	10,208		-87,323							\$ -6,455
2602 No Insurance Fee	1,650	2,300	2,750	17,167	3,005	2,952	4,110	4,680	4,500	5,040	\$48,154
2603 Fees & Sales Additional		127	1,999	18,182	2,476	-1,268	240			270	\$22,025
2604 Event Rentals				6,125						156	\$6,281
2605 Permits Fish Sales		100	250	625				150			\$1,125
2606 Key Fob Sales	70	50		280	35	245	42	105		70	\$897
2607 Late Payment Fee	924	664	555	3,962	705	935	745	660	960	90	\$10,200
2608 Launch Permit Fees	320	215	180	5,933		342	899	712	437	1,301	\$10,338
2609 Laundry Sales	3,318			2,823			1,383				\$7,524
2610 Live-a-Board Fees	600	300	400	3,658	300	800	640	720	720	720	\$8,858
2611 Mobile Crane Rental	788		100	2,763	2,220	450	132		1,336	1,560	\$9,348
2612 Storage Revenue	2,989	3,156	1,238	16,815	1,165	2,152	2,581	4,864	5,539	4,120	\$44,616
2613 Utilities Marina	692	803	971	3,736	-661	6,134	3,143	3,760	4,491	3,155	\$26,226
2614 Work Dock Use				32							\$32
2615 Surcharge / Admin Fee	206	130	145	90	190	90	540	630	540	420	\$2,981
2616 Harbor Fees Additional				1,120		1,786	1,518		590	890	\$5,904
Total 2600 SERVICES & FEES	82,218	18,052	8,587	-4,014	9,435	14,617	15,973	16,281	19,113	17,791	\$198,054
2650 DISCOUNTS/ADJUSTMENTS	-200	2	-650		-684	-1,458			-2,898		\$ -5,889
2700 MOORAGE - SLIP RENTALS	30,417	19,067	40,743	178,599	72,214	18,045	72,680	38,962	42,353	47,376	\$560,456
2800 RV PARKS REVENUE OPERATIONS	16,841	19,333	3,243	2,418	22,046	19,430	21,306	20,004	19,147	18,343	\$162,112
3000 SALES OF PRODUCT REVENUE	1,201	2,337	851	2,204		130	128	70	173	215	\$7,310
3099 UNCATERGORIZED REVENUE			75,000	-75,000		0				300	\$300
Total Income	\$202,625	\$104,424	\$152,410	\$175,275	\$135,200	\$91,827	\$225,810	\$135,653	\$137,735	\$147,501	\$1,508,460
Cost of Goods Sold											
3100 COST OF GOODS SOLD		2,201		1,420	-1,342	-325	0	0		454	\$2,408
Total Cost of Goods Sold	\$0	\$2,201	\$0	\$1,420	\$ -1,342	\$ -325	\$0	\$0	\$0	\$454	\$2,408
GROSS PROFIT	\$202,625	\$102,223	\$152,410	\$173,855	\$136,541	\$92,152	\$225,810	\$135,653	\$137,735	\$147,047	\$1,506,052
Expenses											
3200 ADVERTISING		291	300	204		300	435	560	5,150	306	\$7,546



Crescent City Harbor District

Income Statement Unaudited

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
3300 AUTO EXPENSES											\$0
3301 Fuel Expenses	1,389	1,579	934	1,619	1,787	875	705	1,032	608		\$10,528
3302 Maintenance and Repair	40	72	192	85	2,027	58	7	429	3,155		\$6,066
3303 Truck Leases/Auto Exp	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,517	\$35,101
Total 3300 AUTO EXPENSES	4,938	5,161	4,635	5,214	7,323	4,443	4,222	4,970	7,272	3,517	\$51,695
3400 BANK FEES / SURCHARGES											\$0
3401 Bank Fees	141	158	248	208	177	18	129	30	221	134	\$1,464
3402 Merchant Fees	1,450	2,896	3,243	1,551	3,765	2,392	616	1,144			\$17,058
3404 QuickBooks Payments Fees					14	403	633	1,203	856	953	\$4,063
Total 3400 BANK FEES / SURCHARGES	1,591	3,055	3,491	1,759	3,956	2,812	1,379	2,377	1,077	1,087	\$22,584
3500 DUES / CHARITABLE CONTRIBUTIONS		284	21,424	80	80	60	2,087	7,325	425	100	\$31,865
3600 CONTRACTORS OPERATIONS	11,691	11,086	-556	15,243	17,090	11,326	17,999	2,385	7,488	7,777	\$101,528
3700 INSURANCE POLICIES	20,730	22,192	13,868	36,934	44,340	8,722	20,620	14,287	11,385	17,226	\$210,303
3800 INTEREST EXPENSE	21,646	11,825	179,459	25,546	21,730	17,452	22,302	21,811	22,400	21,383	\$365,555
3900 PROFESSIONAL FEES / CONSULTANTS											\$0
3901 Accounting	1,583	1,583	1,583	1,583	3,183	3,183	3,183	3,183	3,183	3,183	\$25,433
3903 Attorney Professional Services Legal	3,352	37,414	19,150	98,648	162,888	46,164	36,002	35,915	34,025	36,564	\$510,120
3906 Engineering	9,449		9,271	7,710	26,773		788	4,515	6,008	722	\$65,236
3907 Grant Management & Acquisition					5,000	2,500	2,500			2,500	\$12,500
3908 IT Services	3,664	1,845	2,039	1,845	1,993	1,845	1,845	3,018	4,563	1,890	\$24,547
3910 Permitting, Planning & PM	12,295	2,885	-9,445	12,295							\$18,030
Total 3900 PROFESSIONAL FEES / CONSULTANTS	30,343	43,727	22,598	122,081	199,838	53,692	44,317	46,631	47,779	44,859	\$655,867
4000 OFFICE / GENERAL OPERATIONS											\$0
4002 Office Equipment Leases	602	385		1,249	2,239	544	385	2,047	544	385	\$8,381
4003 Office Expenses	6,481	642	1,553	789	1,149	218	1,805	800	732	126	\$14,295
4004 Permits / Licenses	1,813	913	1,307	803	1,462	2,295	2,295	2,295	2,295	2,295	\$17,777
4006 Subscriptions & Software	139	139	1,419	2,054	2,432	3,427	1,352	854	1,000	1,374	\$14,191
4007 Uniform Expenses	328	287	153	468	945	1,885	260	409	309	331	\$5,373
4008 Website & Hosting Expenses		249	498	249		498	249	249	249	249	\$2,490
4020 Meals In-Town / Team Appreciation		0	-241	24	44	218					\$45
4025 Recruitment Expense		600		90	45	13				85	\$833
4026 Taxes and License				1,893							\$1,893
4027 Parking & Tolls					41						\$41
4028 Postage & Shipping								300			\$300
Total 4000 OFFICE / GENERAL OPERATIONS	9,364	3,215	4,689	7,620	8,358	9,098	6,347	6,954	5,129	4,845	\$65,618
5000 PAYROLL EXPENDITURES	111,485	125,500	71,161	138,606	111,786	118,443	116,168	105,406	102,097	96,558	\$1,097,209
5100 REPAIRS / MAINTENANCE	3,156	1,713	1,384	8,301	17,424	6,783	13,907	2,636	3,488	1,196	\$59,989
5200 SUPPLIES, MATERIALS & FUEL	2,275	1,437	2,397	3,726	5,738	1,960	1,876	3,410	2,652	797	\$26,269
5300 TRAVEL / TRAINING	2,890		1,262	1,628	1,349	2,246	2,537	2,600	3,709	645	\$18,866



Crescent City Harbor District

Income Statement Unaudited

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
5500 UTILITIES											\$0
5501 Electricity	7,847	16,392	2,441	5,761	6,814	5,947	19,604	20,737	17,292	6,646	\$109,481
5502 Propane		1,640	1,104	1,160	1,546	1,625	572	705	1,852	494	\$10,697
5503 Telephone	1,203	963	709	1,605	1,887	876	1,194	876	876	1,193	\$11,384
5504 Water & Sewer Service	17,329	10,763	3,549	15,883	5,038	5,621	3,144	4,386	3,746		\$69,460
5505 Trash & Recycle		8,105	-9,567	17,332	9,692	6,613	18,071	13,179	10,623	10,486	\$84,533
5506 WI-FI / Internet Services	4,015	3,237	1,485	3,172	3,158	769	1,714	1,707	1,714	1,513	\$22,484
5507 Solar Energy	7,791	7,791	7,791	7,791	7,791	8,500	8,500	8,500	8,500	8,500	\$81,455
Total 5500 UTILITIES	38,186	48,891	7,512	52,703	35,926	29,952	52,799	50,089	44,604	28,833	\$389,494
Total Expenses	\$258,293	\$278,377	\$333,625	\$419,644	\$474,940	\$267,290	\$306,994	\$271,442	\$264,653	\$229,129	\$3,104,388
NET OPERATING INCOME	\$ -55,668	\$ -176,155	\$ -181,214	\$ -245,789	\$ -338,398	\$ -175,138	\$ -81,184	\$ -135,789	\$ -126,918	\$ -82,082	\$ -1,598,335
Other Income											
5605 DONATIONS RECEIVED									300	1,000	\$1,300
5700 GRANTS RECEIVED				75,000		75,552			193,483		\$344,036
5800 INTEREST INCOME	6,448			4,185			2,987				\$13,620
5900 NON-OPERATING INCOME											\$0
5901 Harbor House Team Housing	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	\$31,000
5904 Settlements Awarded to District							100,000			1,256,222	\$1,356,222
Total 5900 NON-OPERATING INCOME	3,100	3,100	3,100	3,100	3,100	3,100	103,100	3,100	3,100	1,259,322	\$1,387,222
6000 TAX PROCEEDS											\$0
6001 Property Tax	50,255			8,895		244,073	2,815			178,549	\$484,585
6002 TOT Proceeds				520,606			8,170				\$528,775
Total 6000 TAX PROCEEDS	50,255			529,500		244,073	10,984			178,549	\$1,013,361
Total Other Income	\$59,803	\$3,100	\$3,100	\$611,786	\$3,100	\$322,725	\$117,071	\$3,100	\$196,883	\$1,438,870	\$2,759,538
Other Expenses											
6100 GRANT EXPENSES - NON-OPERATING											\$0
6101 Grant & Project Management	16,000	25,000	-3,500	28,500	3,000	1,500	1,500	0	0	2,500	\$74,500
6104 Citizens Dock Design Coastal						40,552		152,581	30,923	74,479	\$298,536
6106 FEMA HMGP South Beach Planning						2,780		10,000	10,000	10,000	\$32,780
Total 6100 GRANT EXPENSES - NON-OPERATING	16,000	25,000	-3,500	28,500	3,000	44,832	1,500	162,581	40,923	86,979	\$405,816
6500 DEPRECIATION	78,931	78,931	78,931	78,931	78,931	78,931	78,931	78,931	78,931	78,931	\$789,311
6600 ARBITRATION JUDGEMENT				1,940,178	-625,000					2,600,000	\$3,915,178
Total Other Expenses	\$94,931	\$103,931	\$75,431	\$2,047,609	\$ -543,069	\$123,763	\$80,431	\$241,512	\$119,854	\$2,765,910	\$5,110,304
NET OTHER INCOME	\$ -35,128	\$ -100,831	\$ -72,331	\$ -1,435,823	\$546,169	\$198,962	\$36,640	\$ -238,412	\$77,029	\$ -1,327,040	\$ -2,350,765
NET INCOME	\$ -90,796	\$ -276,986	\$ -253,545	\$ -1,681,612	\$207,770	\$23,824	\$ -44,544	\$ -374,201	\$ -49,889	\$ -1,409,121	\$ -3,949,101



Crescent City Harbor District

Draft Balance Sheet, Unaudited

As of April 30, 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
ASSETS										
Current Assets										
Bank Accounts	\$764,092	\$828,864	\$394,792	\$533,818	\$373,639	\$387,181	\$398,648	\$308,738	\$241,692	\$686,601
Accounts Receivable										
1100 ACCOUNTS RECEIVABLE	95,890	100,156	179,916	250,338	199,880	292,414	324,434	245,959	372,437	175,116
Total Accounts Receivable	\$95,890	\$100,156	\$179,916	\$250,338	\$199,880	\$292,414	\$324,434	\$245,959	\$372,437	\$175,116
Other Current Assets										
1200 OTHER CURRENT ASSETS										
1201 Commercial Lease Receivables	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482
1202 Deferred Pension Contributions	389,539	389,539	389,539	389,539	389,539	389,539	389,539	389,539	389,539	389,539
1205 Withholding Receivable			3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750
1206 PrePaid Expenses	16,371	16,371	16,371	16,371	32,439	45,185	33,958	55,078	50,993	43,708
1207 Prepaid Insurance									-6,471	3
1211 Lemus REC Receivables					2,000	2,785	3,170	3,170	3,170	3,170
1203 Solar Licensing Agreement REC	216,771	208,980	201,189	193,398	185,607	177,107	168,607	160,107	151,607	151,607
1212 Lemus / REC RV Parks							100,000	100,000	100,000	100,000
Total 1211 Lemus REC Receivables	216,771	208,980	201,189	193,398	187,607	179,892	271,777	263,277	254,777	254,777
Total 1200 OTHER CURRENT ASSETS	2,463,163	2,455,372	2,451,331	2,443,540	2,453,817	2,458,848	2,539,507	2,552,127	2,533,070	2,532,259
1250 UNDEPOSITED FUNDS	34,348	35,474	35,621	44,410	38,931	43,767	33,853	32,935	-243,962	617,838
1300 INVENTORY	10,017	10,017	10,562	10,082	10,899	13,377	15,854	16,172	16,172	16,182
Total Other Current Assets	\$2,507,528	\$2,500,863	\$2,497,514	\$2,498,033	\$2,503,647	\$2,515,992	\$2,589,214	\$2,601,233	\$2,305,280	\$3,166,279
Total Current Assets	\$3,367,510	\$3,429,883	\$3,072,222	\$3,282,189	\$3,077,165	\$3,195,587	\$3,312,296	\$3,155,930	\$2,919,410	\$4,027,996
Fixed Assets										
1490 Land Cost	465,511	465,511	465,511	465,511	465,511	465,511	465,511	465,511	465,511	465,511
1500 Depreciable Assets	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304	67,601,304
1580 Accumulated Depreciation	-43,646,011	-43,724,942	-43,803,873	-43,882,804	-43,961,735	-44,040,666	-44,119,597	-44,198,528	-44,277,459	-44,356,391
Total Fixed Assets	\$24,420,804	\$24,341,873	\$24,262,942	\$24,184,011	\$24,105,079	\$24,026,148	\$23,947,217	\$23,868,286	\$23,789,355	\$23,710,424
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ASSETS	\$27,788,313	\$27,771,756	\$27,335,164	\$27,466,199	\$27,182,245	\$27,221,735	\$27,259,514	\$27,024,216	\$26,708,765	\$27,738,421



Crescent City Harbor District

Draft Balance Sheet, Unaudited

As of April 30, 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
LIABILITIES AND EQUITY										
Liabilities										
Current Liabilities										
Accounts Payable	\$90,130	\$90,130	\$3,776	\$123,660	\$243,456	\$254,232	\$337,063	\$459,272	\$501,791	\$321,885
Credit Cards	\$6,951	\$5,393	\$2,105	\$1,918	\$6,508	\$9,722	\$8,791	\$13,112	\$8,621	\$8,751
Other Current Liabilities										
1900 PAYROLL LIABILITIES	331,185	327,209	321,267	313,377	310,547	309,460	306,781	305,718	380,993	377,796
2000 CURRENT LIABILITIES										
2001 Customer Deposits & PrePayments	21,140	21,140	21,140	21,140	21,140	21,140	21,140	21,140	30,954	30,954
2002 Interest Payable	138,641	138,641	138,641	138,641	138,641	138,641	138,641	138,641	138,641	138,641
2003 Current USDA Long Term Debt	190,176	190,176	190,176	190,176	190,176	190,176	190,176	190,176	190,176	190,176
2004 Current Auto Lease Liability	107,323	107,323	107,323	107,323	107,323	107,323	107,323	107,323	107,323	107,323
2005 Valid Credit Due Customer	16,725	16,725	16,725	16,725	16,725	16,725	16,725	0	0	0
Total 2000 CURRENT LIABILITIES	474,005	474,005	474,005	474,005	474,005	474,005	474,005	457,280	467,094	467,094
2006 Accrued Expenses	2,387	4,773	7,160	9,547	7,917	1,600	-0	-0	-0	-0
CDTFA PAYABLE	-625	-797	-1,422	-7	-7	2	3	9	23	41
Total Other Current Liabilities	\$806,951	\$805,191	\$801,010	\$796,921	\$792,461	\$785,067	\$780,789	\$763,007	\$848,110	\$844,930
Total Current Liabilities	\$904,033	\$900,714	\$806,891	\$922,499	\$1,042,425	\$1,049,021	\$1,126,643	\$1,235,391	\$1,358,522	\$1,175,566
Long-Term Liabilities										
2100 LONG TERM DEBT										
2101 Dwelley / Frazier Note Bayside RV Park	80,378	71,997	63,616	55,235	46,854	38,473	25,902	17,521	9,140	759
2102 USDA Loan	4,702,093	4,962,396	4,869,656	5,143,922	5,157,886	5,171,849	5,185,813	5,199,776	5,213,740	5,227,704
2103 Lease Liability	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482	1,840,482
2104 Net Pension Liability	895,041	895,041	895,041	895,041	895,041	895,041	895,041	895,041	895,041	895,041
2105 Fashion Blacksmith Payable	21,646	33,471	45,368	1,997,128	1,379,895	1,383,383	1,391,721	1,399,569	1,249,728	1,257,018
2110 Fashion Blacksmith Settlement Payable										2,600,000
Total 2100 LONG TERM DEBT	7,539,640	7,803,387	7,714,163	9,931,808	9,320,157	9,329,228	9,338,959	9,352,389	9,208,131	11,821,003
Total Long-Term Liabilities	\$7,539,640	\$7,803,387	\$7,714,163	\$9,931,808	\$9,320,157	\$9,329,228	\$9,338,959	\$9,352,389	\$9,208,131	\$11,821,003
Total Liabilities	\$8,443,673	\$8,704,101	\$8,521,054	\$10,854,307	\$10,362,582	\$10,378,249	\$10,465,602	\$10,587,781	\$10,566,653	\$12,996,569
Equity	\$19,344,640	\$19,067,655	\$18,814,109	\$16,611,892	\$16,819,662	\$16,843,486	\$16,793,912	\$16,436,436	\$16,142,113	\$14,741,851
TOTAL LIABILITIES AND EQUITY	\$27,788,313	\$27,771,756	\$27,335,164	\$27,466,199	\$27,182,245	\$27,221,735	\$27,259,514	\$27,024,216	\$26,708,765	\$27,738,421



Crescent City Harbor District

Statement of Cash Flows

July 2023 - April 2026

	TOTAL
OPERATING ACTIVITIES	
Net Income	-3,880,841
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1100 ACCOUNTS RECEIVABLE	-190,069
1203 OTHER CURRENT ASSETS:Lemus REC Receivables:Solar Licensing Agreement REC	-151,607
1205 OTHER CURRENT ASSETS:Withholding Receivable	-3,750
1206 OTHER CURRENT ASSETS:PrePaid Expenses	-15,966
1207 OTHER CURRENT ASSETS:Prepaid Insurance	-3
1211 OTHER CURRENT ASSETS:Lemus REC Receivables	-3,170
1212 OTHER CURRENT ASSETS:Lemus REC Receivables:Lemus / REC RV Parks	-100,000
1301 INVENTORY:Gift Shop Purchases	-6,837
1302 INVENTORY:Inventory Asset	672
1580 Accumulated Depreciation	789,311
1552 NON-CURRENT ASSETS:Depreciable Capital Assets	67,601,304
1600 ACCOUNTS PAYABLE (A/P)	236,699
1701 CREDIT CARD ACCOUNTS:Home Depot	-346
1702 CREDIT CARD ACCOUNTS:USBank	5,562
1801 CDTFA PAYABLE:CDTFA / TOT SALES TAX DUE:CDTFA Sales Tax	0
1802 CDTFA PAYABLE:CDTFA / TOT SALES TAX DUE:TOT	625
1903 PAYROLL LIABILITIES:Garnishments	-739
1906 PAYROLL LIABILITIES:Accrued Payroll Liabilities	32,627
2001 CURRENT LIABILITIES:Customer Deposits & PrePayments	9,814
2005 CURRENT LIABILITIES:Valid Credit Due Customer	-16,725
2006 Accrued Expenses	-0
CDTFA PAYABLE	42
CDTFA PAYABLE:Out Of Scope Agency Payable	0
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	68,187,443
Net cash provided by operating activities	\$64,306,602
INVESTING ACTIVITIES	\$ -67,601,304
FINANCING ACTIVITIES	\$3,765,845
NET CASH INCREASE FOR PERIOD	\$471,143
Cash at beginning of period	841,340
CASH AT END OF PERIOD	\$1,312,483



Crescent City Harbor District

REVENUE REPORT

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
Income											
2400 COMMERCIAL REVENUE											\$0
2401 Commercial Fees Additional	-1,190					1,099	10,743		1,637	2,959	\$15,248
2402 Commercial Hoist Leases	7,250	6,250	-2,456	18,750	11,209	11,020	13,020	13,020	13,020	13,020	\$104,103
2403 Commercial Leases	42,980	37,048	24,159	37,554	17,595	23,882	43,780	29,851	28,082	41,461	\$326,390
2404 Concessions QBE							-12,195				\$ -12,195
2406 Commercial Storage				65							\$65
2407 Commercial Utilities	21,662	1,540	2,190	2,912	1,070	3,594	8,882	3,449	2,648	2,459	\$50,407
2409 Freezer Rental	666	444	444	3,023	666	666	666	666	666	666	\$8,573
2410 Pounding Fees	780	351	298	8,765	1,646	802	50,828	13,351	13,795	2,911	\$93,527
Total 2400 COMMERCIAL REVENUE	72,148	45,633	24,635	71,068	32,187	41,063	115,723	60,337	59,848	63,476	\$586,117
2600 SERVICES & FEES	70,661	10,208		-87,323							\$ -6,455
2602 No Insurance Fee	1,650	2,300	2,750	17,167	3,005	2,802	4,110	4,680	4,320	4,680	\$47,464
2603 Fees & Sales Additional		127	1,999	18,182	2,476	-1,268	240			270	\$22,025
2604 Event Rentals				6,125						156	\$6,281
2605 Permits Fish Sales		100	250	625				150			\$1,125
2606 Key Fob Sales	70	50		280	35	245	42	105		70	\$897
2607 Late Payment Fee	924	664	555	3,962	705	935	745	660	930	90	\$10,170
2608 Launch Permit Fees	320	215	180	5,933		342	899	712	437	1,301	\$10,338
2609 Laundry Sales	3,318			2,823			1,383				\$7,524
2610 Live-a-Board Fees	600	300	400	3,658	300	800	640	720	720	720	\$8,858
2611 Mobile Crane Rental	788		100	2,763	2,220	450	132		1,336	1,560	\$9,348
2612 Storage Revenue	2,989	3,156	1,238	16,815	1,165	2,152	2,581	4,864	5,539	4,120	\$44,616
2613 Utilities Marina	692	803	971	3,736	-662	6,134	3,143	3,760	4,491	3,155	\$26,225
2614 Work Dock Use				32							\$32
2615 Surcharge / Admin Fee	206	130	145	90	190	90	540	630	540	420	\$2,981
2616 Harbor Fees Additional				1,120		1,786	1,518		590	890	\$5,904
Total 2600 SERVICES & FEES	82,218	18,052	8,587	-4,014	9,434	14,467	15,973	16,281	18,903	17,431	\$197,333
2650 DISCOUNTS/ADJUSTMENTS	-200	2	-650		-684	-1,458			-2,898		\$ -5,889
2700 MOORAGE - SLIP RENTALS	30,417	19,067	40,743	178,599	72,214	18,045	72,680	38,962	42,353	47,376	\$560,456
2800 RV PARKS REVENUE OPERATIONS	16,841	19,333	3,243	2,418	22,046	19,430	21,306	20,004	19,147	18,343	\$162,112
3000 SALES OF PRODUCT REVENUE											\$0
3001 GIFT SHOP SALES	1,201	2,337	826	1,154		130	128	70	173	215	\$6,234
3002 CONSIGNMENT SALES				1,051							\$1,051
Total 3000 SALES OF PRODUCT REVENUE	1,201	2,337	826	2,204		130	128	70	173	215	\$7,285
3099 UNCATERGORIZED REVENUE			75,000	-75,000		0				300	\$300
Total Income	\$202,625	\$104,424	\$152,385	\$175,275	\$135,199	\$91,677	\$225,810	\$135,653	\$137,525	\$147,141	\$1,507,714



Crescent City Harbor District

REVENUE REPORT

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
Cost of Goods Sold											
3100 COST OF GOODS SOLD		2,201		1,420	-1,342	-325	0	0		454	\$2,408
Total Cost of Goods Sold	\$0	\$2,201	\$0	\$1,420	\$-1,342	\$-325	\$0	\$0	\$0	\$454	\$2,408
GROSS PROFIT	\$202,625	\$102,223	\$152,385	\$173,855	\$136,540	\$92,002	\$225,810	\$135,653	\$137,525	\$146,687	\$1,505,306
Expenses											
Total Expenses											\$0
NET OPERATING INCOME	\$202,625	\$102,223	\$152,385	\$173,855	\$136,540	\$92,002	\$225,810	\$135,653	\$137,525	\$146,687	\$1,505,306
Other Income											
5700 GRANTS RECEIVED											\$0
5701 CCHD Admin In-Direct Costs				75,000		35,000			14,979		\$124,979
5703 Vendor Invoices Reimbursed						40,552			178,504		\$219,056
Total 5700 GRANTS RECEIVED				75,000		75,552			193,483		\$344,036
5800 INTEREST INCOME											\$0
5802 LAIF Investment Gain	6,448			4,185			2,987				\$13,620
Total 5800 INTEREST INCOME	6,448			4,185			2,987				\$13,620
5900 NON-OPERATING INCOME											\$0
5901 Harbor House Team Housing	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	\$31,000
Total 5900 NON-OPERATING INCOME	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	\$31,000
6000 TAX PROCEEDS											\$0
6001 Property Tax	50,255			8,895		244,073	2,815			178,549	\$484,585
6002 TOT Proceeds				520,606			8,170				\$528,775
Total 6000 TAX PROCEEDS	50,255			529,500		244,073	10,984			178,549	\$1,013,361
Total Other Income	\$59,803	\$3,100	\$3,100	\$611,786	\$3,100	\$322,725	\$17,071	\$3,100	\$196,583	\$181,649	\$1,402,017
NET OTHER INCOME	\$59,803	\$3,100	\$3,100	\$611,786	\$3,100	\$322,725	\$17,071	\$3,100	\$196,583	\$181,649	\$1,402,017
NET INCOME	\$262,428	\$105,323	\$155,485	\$785,641	\$139,640	\$414,727	\$242,881	\$138,753	\$334,108	\$328,336	\$2,907,323

Crescent City Harbor District

OPERATING EXPENSES

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
Income											
Total Income											\$0
GROSS PROFIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenses											
3200 ADVERTISING		291	300	204		300	435	560	5,150	306	\$7,546
3300 AUTO EXPENSES											\$0
3301 Fuel Expenses	1,389	1,579	934	1,619	1,787	875	705	1,032	608	638	\$11,166
3302 Maintenance and Repair	40	72	192	85	2,027	58	7	429	3,155		\$6,066
3303 Truck Leases/Auto Exp	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,509	3,517	\$35,101
Total 3300 AUTO EXPENSES	4,938	5,161	4,635	5,214	7,323	4,443	4,222	4,970	7,272	4,156	\$52,333
3400 BANK FEES / SURCHARGES											\$0
3401 Bank Fees	141	158	248	208	177	18	129	30	221	134	\$1,464
3402 Merchant Fees	1,450	2,896	3,243	1,551	3,765	2,392	616	1,144			\$17,058
3404 QuickBooks Payments Fees					14	403	633	1,203	856	953	\$4,063
Total 3400 BANK FEES / SURCHARGES	1,591	3,055	3,491	1,759	3,956	2,812	1,379	2,377	1,077	1,087	\$22,584
3500 DUES / CHARITABLE CONTRIBUTIONS		284	21,424	80	80	60	2,087	7,325	425	160	\$31,925
3600 CONTRACTORS OPERATIONS	11,691	11,086	-556	15,243	17,090	11,326	17,999	2,385	7,488	7,856	\$101,607
3700 INSURANCE POLICIES	20,730	22,192	13,868	36,934	44,340	8,722	20,620	14,287	11,385	17,226	\$210,303
3800 INTEREST EXPENSE	21,646	11,825	179,459	25,546	21,730	17,452	22,302	21,811	22,400	21,383	\$365,555
3900 PROFESSIONAL FEES / CONSULTANTS											\$0
3901 Accounting	1,583	1,583	1,583	1,583	3,183	3,183	3,183	3,183	3,183	4,783	\$27,033
3903 Attorney Professional Services Legal	3,352	37,414	19,150	98,648	162,888	46,164	36,002	35,915	34,025	36,564	\$510,120
3906 Engineering	9,449		9,271	7,710	26,773		788	4,515	6,008	722	\$65,236
3908 IT Services	3,664	1,845	2,039	1,845	1,993	1,845	1,845	3,018	4,563	1,890	\$24,547
3910 Permitting, Planning & PM	12,295	2,885	-9,445	12,295							\$18,030
Total 3900 PROFESSIONAL FEES / CONSULTANTS	30,343	43,727	22,598	122,081	194,838	51,192	41,817	46,631	47,779	43,959	\$644,967
4000 OFFICE / GENERAL OPERATIONS											\$0
4002 Office Equipment Leases	602	385		1,249	2,239	544	385	2,047	544	385	\$8,381
4003 Office Expenses	6,481	642	1,553	789	1,149	218	1,805	800	732	126	\$14,295
4004 Permits / Licenses	1,813	913	1,307	803	1,462	2,295	2,295	2,295	2,295	2,295	\$17,777
4006 Subscriptions & Software	139	139	1,419	2,054	2,432	3,427	1,352	854	1,000	1,374	\$14,191
4007 Uniform Expenses	328	287	153	468	945	1,885	260	409	309	331	\$5,373
4008 Website & Hosting Expenses		249	498	249		498	249	249	249	249	\$2,490
4020 Meals In-Town / Team Appreciation		0	-241	24	44	218					\$45
4025 Recruitment Expense		600		90	45	13				85	\$833
4026 Taxes and License				1,893							\$1,893
4027 Parking & Tolls					41						\$41
4028 Postage & Shipping								300			\$300
Total 4000 OFFICE / GENERAL OPERATIONS	9,364	3,215	4,689	7,620	8,358	9,098	6,347	6,954	5,129	4,845	\$65,618
5000 PAYROLL EXPENDITURES	93,309	91,202	71,161	107,316	97,647	104,470	101,437	90,675	87,859	82,567	\$927,646
5100 REPAIRS / MAINTENANCE	3,156	1,713	1,384	8,301	17,424	6,783	13,907	2,636	3,488	1,196	\$59,989
5200 SUPPLIES, MATERIALS & FUEL	2,275	1,437	2,397	3,726	5,738	1,960	1,876	3,410	2,652	1,524	\$26,996
5300 TRAVEL / TRAINING	2,890		1,262	1,628	1,349	2,246	2,537	2,600	3,709	645	\$18,866

Crescent City Harbor District

OPERATING EXPENSES

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
5500 UTILITIES											\$0
5501 Electricity											
5502 Propane		1,640	1,104	1,160	1,546	1,625	572	705	1,852	494	\$10,697
5503 Telephone	1,203	963	709	1,605	1,887	876	1,194	876	876	1,193	\$11,384
5504 Water & Sewer Service	17,329	10,763	3,549	15,883	5,038	5,621	3,144	4,386	3,746		\$69,460
5505 Trash & Recycle		8,105	-9,567	17,332	9,692	6,613	18,071	13,179	10,623	10,486	\$84,533
5506 WI-FI / Internet Services	4,015	3,237	1,485	3,172	3,158	769	1,714	1,707	1,714	1,513	\$22,484
Total 5500 UTILITIES	30,395	41,100	-279	44,912	28,135	21,452	44,299	41,589	36,104	20,333	\$308,040
Total Expenses	\$232,327	\$236,289	\$325,834	\$380,563	\$448,010	\$242,317	\$281,264	\$248,212	\$241,916	\$207,243	\$2,843,975
NET OPERATING INCOME	\$ -232,327	\$ -236,289	\$ -325,834	\$ -380,563	\$ -448,010	\$ -242,317	\$ -281,264	\$ -248,212	\$ -241,916	\$ -207,243	\$ -2,843,975
Other Expenses											
6100 GRANT EXPENSES - NON-OPERATING											\$0
6101 Grant & Project Management	16,000	25,000	-3,500	28,500	3,000	1,500	1,500	0	0	2,500	\$74,500
Total 6100 GRANT EXPENSES - NON-OPERATING	16,000	25,000	-3,500	28,500	3,000	1,500	1,500	0	0	2,500	\$74,500
Total Other Expenses	\$16,000	\$25,000	\$ -3,500	\$28,500	\$3,000	\$1,500	\$1,500	\$0	\$0	\$2,500	\$74,500
NET OTHER INCOME	\$ -16,000	\$ -25,000	\$3,500	\$ -28,500	\$ -3,000	\$ -1,500	\$ -1,500	\$0	\$0	\$ -2,500	\$ -74,500
NET INCOME	\$ -248,327	\$ -261,289	\$ -322,334	\$ -409,063	\$ -451,010	\$ -243,817	\$ -282,764	\$ -248,212	\$ -241,916	\$ -209,743	\$ -2,918,475



Crescent City Harbor District

EBIDTA REPORT

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
Income											
2400 COMMERCIAL REVENUE											\$0.00
2401 Commercial Fees Additional	-1,190.00					1,098.94	10,742.76		1,636.82	2,959.06	\$15,247.58
2402 Commercial Hoist Leases	6,000.00	2,500.00	10,000.00	29,000.00	9,959.34	6,548.79	4,001.53	9,744.18	10,484.40	14,271.16	\$102,509.40
2403 Commercial Leases	30,197.23	39,677.16	24,158.45	30,972.11	32,889.04	21,945.67	43,046.51	22,602.10	18,383.60	45,270.39	\$309,142.26
2404 Concessions QBE							-12,195.03				\$ -12,195.03
2406 Commercial Storage				65.00							\$65.00
2407 Commercial Utilities	2,400.62	1,594.21	2,687.78	2,054.04	1,548.05	1,900.46	6,669.18	4,226.40	3,501.11	3,920.38	\$30,502.23
2409 Freezer Rental	666.00	333.00	555.00	3,023.10	666.00	666.00	660.72	555.00	665.99	671.29	\$8,462.10
2410 Poundage Fees	577.04	350.85	500.67	7,734.13	1,646.37	1,526.78	34,987.10	21,320.39	21,666.40	2,911.25	\$93,220.98
Total 2400 COMMERCIAL REVENUE	38,650.89	44,455.22	37,901.90	72,848.38	46,708.80	33,686.64	87,912.77	58,448.07	56,338.32	70,003.53	\$546,954.52
2600 SERVICES & FEES	70,661.03	10,207.84		-87,323.41							\$ -6,454.54
2602 No Insurance Fee	300.00	900.00	1,450.15	16,366.59	1,400.00	2,293.25	1,982.53	4,490.35	3,442.53	3,888.79	\$36,514.19
2603 Fees & Sales Additional			234.82	1,111.17	115.50	-443.34	-63.11	1,443.49	-56.25	415.40	\$2,757.68
2604 Event Rentals				6,125.00						156.00	\$6,281.00
2605 Permits Fish Sales		50.00	175.00	750.00				150.00			\$1,125.00
2606 Key Fob Sales	70.00	50.00		280.00	35.00	245.00	41.00	106.00		70.00	\$897.00
2607 Late Payment Fee	50.00	150.00	320.95	3,448.63	250.00	302.50	735.13	931.81	584.09	511.69	\$7,284.80
2608 Launch Permit Fees	302.25	65.00	179.50	5,933.00		339.00	898.50	722.00	439.77	1,301.00	\$10,180.02
2609 Laundry Sales	3,318.00			2,823.00			1,383.00				\$7,524.00
2610 Live-a-Board Fees	450.00	450.00	400.00	3,458.01	500.00	600.00	705.22	854.78	662.22	720.00	\$8,800.23
2611 Mobile Crane Rental	150.00	225.00	512.50	2,762.50	1,800.00	420.00	170.75	411.25		2,536.00	\$8,988.00
2612 Storage Revenue	1,715.50	2,903.50	1,912.50	15,352.00	2,633.25	1,923.20	2,074.49	6,295.25	4,271.60	4,052.91	\$43,134.20
2613 Utilities Marina	506.88	500.33	855.54	3,641.27	2,544.99	5,768.11	3,018.28	2,495.67	3,157.98	3,401.56	\$25,890.61
2614 Work Dock Use				32.00							\$32.00
2615 Surcharge / Admin Fee	130.66	65.42	140.00	70.00	161.00	102.23	241.45	357.47	596.75	310.00	\$2,174.98
2616 Harbor Fees Additional				420.00		1,270.22	118.20	1,050.00		590.00	\$3,448.42
Total 2600 SERVICES & FEES	77,654.32	15,567.09	6,180.96	-24,750.24	9,439.74	12,820.17	11,305.44	19,308.07	13,098.69	17,953.35	\$158,577.59
2650 DISCOUNTS/ADJUSTMENTS	-200.00	1.90	-650.00		-684.03	-1,458.33			-2,898.33		\$ -5,888.79
2700 MOORAGE - SLIP RENTALS											\$0.00
2701 Rec Slip Rentals / Dockwa	28,420.33	9,204.27	27,859.46	34,652.04	72,053.52	14,998.94	70,497.52	30,917.81	37,124.24	30,580.90	\$356,309.03
2702 Slip Rentals / Moorage		1,832.98	6,677.35	142,827.18	1,000.00	3,944.61	2,526.88	7,560.00	4,658.45	13,074.90	\$184,102.35
Total 2700 MOORAGE - SLIP RENTALS	28,420.33	11,037.25	34,536.81	177,479.22	73,053.52	18,943.55	73,024.40	38,477.81	41,782.69	43,655.80	\$540,411.38
2800 RV PARKS REVENUE OPERATIONS	15,286.32	18,563.10	1,573.32	687.93	22,131.49	17,650.00	21,332.50	17,790.75	16,900.50	16,681.00	\$148,596.91
3000 SALES OF PRODUCT REVENUE	1,201.35	2,334.60	828.51	2,204.05		130.06	127.63	60.38	182.81	215.48	\$7,284.87
3099 UNCATERGORIZED REVENUE				-75,000.00	75,000.00	-40,552.44		37,803.62		300.00	\$ -2,448.82
Unapplied Cash Payment Income	-1,559.52	8,199.19	-11,496.38	47,201.72	-37,788.96	-7,435.49	1,479.71	8,969.66	-3,882.41	12,087.19	\$15,774.71
Total Income	\$159,453.69	\$100,158.35	\$68,875.12	\$200,671.06	\$187,860.56	\$33,784.16	\$195,182.45	\$180,858.36	\$121,522.27	\$160,896.35	\$1,409,262.37
Cost of Goods Sold											
3100 COST OF GOODS SOLD		2,201.00		1,420.02	-1,341.68	-321.31	-4.00	0.00			\$1,954.03
Total Cost of Goods Sold	\$0.00	\$2,201.00	\$0.00	\$1,420.02	\$ -1,341.68	\$ -321.31	\$ -4.00	\$0.00	\$0.00	\$0.00	\$1,954.03
GROSS PROFIT	\$159,453.69	\$97,957.35	\$68,875.12	\$199,251.04	\$189,202.24	\$34,105.47	\$195,186.45	\$180,858.36	\$121,522.27	\$160,896.35	\$1,407,308.34
Expenses											
3200 ADVERTISING		291.13	300.00	203.74			460.68	834.76	5,069.78	385.78	\$7,545.87
3300 AUTO EXPENSES											\$0.00
3301 Fuel Expenses	1,388.77	1,579.43	933.52	1,619.37	1,786.75		875.11	705.15	1,032.08	607.65	\$10,527.83
3302 Maintenance and Repair	39.56	71.75	192.43	85.30	922.48	1,104.67	58.09	279.09	156.85	3,155.33	\$6,065.55
3303 Truck Leases/Auto Exp	3,509.34	3,509.34	3,509.34	3,509.34	3,509.34	3,509.34	3,509.34	3,509.34	3,509.34	3,517.32	\$35,101.38
Total 3300 AUTO EXPENSES	4,937.67	5,160.52	4,635.29	5,214.01	6,218.57	4,614.01	4,442.54	4,493.58	4,698.27	7,280.30	\$51,694.76



Crescent City Harbor District

EBIDTA REPORT

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
3400 BANK FEES / SURCHARGES	1,590.75	3,054.78	3,491.00	1,759.34	3,942.20	2,812.07	1,392.72	2,377.16	1,076.88	1,087.37	\$22,584.27
3500 DUES / CHARITABLE CONTRIBUTIONS		283.50	21,423.97	80.00	80.00	60.00	1,410.00	1,442.44	6,925.00	160.00	\$31,864.91
3600 CONTRACTORS OPERATIONS	11,690.80	11,086.24	-868.97	15,042.72	9,544.16	8,751.38	6,633.33	16,660.91	7,723.33	7,487.81	\$93,751.71
3700 INSURANCE POLICIES	20,729.57	22,191.91	13,867.81	36,933.72	38,445.78	12,931.67	14,712.13	-6,365.65	38,662.32	15,288.24	\$207,397.50
3900 PROFESSIONAL FEES / CONSULTANTS											\$0.00
3901 Accounting	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	3,183.33	3,183.33	3,183.33	1,583.33	3,183.33	\$22,233.30
3903 Attorney Professional Services Legal	3,351.60	37,414.03	19,149.76	69,347.89	123,922.03	66,007.40	38,305.33	24,938.30	17,453.30	48,083.69	\$447,973.33
3906 Engineering	9,449.47		9,270.70	4,630.00	29,853.44			4,637.50		7,110.50	\$64,951.61
3907 Grant Management & Acquisition					5,000.00	2,500.00		2,500.00			\$10,000.00
3908 IT Services	3,663.97	1,845.00	2,039.40	1,845.00	148.15	3,690.00	1,845.00	1,845.00	1,100.83	4,635.00	\$22,657.35
3910 Permitting, Planning & PM	12,295.00	2,885.00	-9,445.00	12,295.00							\$18,030.00
Total 3900 PROFESSIONAL FEES / CONSULTANTS	30,343.37	43,727.36	22,598.19	89,701.22	160,506.95	75,380.73	43,333.66	37,104.13	20,137.46	63,012.52	\$585,845.59
4000 OFFICE / GENERAL OPERATIONS											\$0.00
4002 Office Equipment Leases	602.40	385.14		1,249.13	2,238.89	385.14	544.01	2,046.92		929.15	\$8,380.78
4003 Office Expenses	6,481.18	641.67	1,552.53	789.17	609.80	550.95	351.56	2,320.39	410.94	336.01	\$14,044.20
4004 Permits / Licenses	1,813.40	913.03	1,307.40	803.40	803.40	2,295.43	2,295.43	2,295.43	2,295.43	2,954.43	\$17,776.78
4006 Subscriptions & Software	138.99	138.99	1,418.67	2,054.24	1,481.18	427.35	4,202.63	1,954.44	1,000.31	1,374.12	\$14,190.92
4007 Uniform Expenses	327.90	286.76	152.98	467.58	452.84	2,313.11	128.62	470.69	163.64	349.23	\$5,113.35
4008 Website & Hosting Expenses		249.00	498.00	249.00		498.00	249.00	249.00		498.00	\$2,490.00
4020 Meals In-Town / Team Appreciation		0.00	-240.94	24.03	43.98	217.50					\$44.57
4025 Recruitment Expense		600.00		90.00	45.00	12.61				85.00	\$832.61
4026 Taxes and License				1,893.29							\$1,893.29
4027 Parking & Tolls					41.00						\$41.00
4028 Postage & Shipping								300.00			\$300.00
Total 4000 OFFICE / GENERAL OPERATIONS	9,363.87	3,214.59	4,688.64	7,619.84	5,716.09	6,700.09	7,771.25	9,636.87	3,870.32	6,525.94	\$65,107.50
5000 PAYROLL EXPENDITURES	93,309.27	91,202.22	71,161.43	107,316.31	96,908.58	105,208.66	94,986.76	97,014.26	78,779.31	91,759.01	\$927,645.81
5100 REPAIRS / MAINTENANCE	3,155.96	1,713.34	1,384.30	8,300.58	4,247.14	3,689.81	5,541.90	14,941.09	12,331.07	1,863.34	\$57,168.53
5200 SUPPLIES, MATERIALS & FUEL	2,274.80	1,437.48	2,548.89	3,014.13	2,447.39	4,113.49	1,661.18	3,879.83	1,153.78	3,460.21	\$25,991.18
5300 TRAVEL / TRAINING	2,889.73		1,261.73	1,628.09	171.50	1,523.12	2,395.90	4,642.06	3,708.57	645.05	\$18,865.75
5500 UTILITIES											\$0.00
5501 Electricity	7,846.59	16,391.84	2,440.56	5,760.59	1,584.83	2,459.93	5,541.22	29,791.72	20,927.44	15,852.14	\$108,596.86
5502 Propane		1,640.36	1,103.54	1,083.22	763.95	503.73	1,871.50	1,384.65	967.88	1,378.31	\$10,697.14
5503 Telephone	1,203.35	963.47	709.46	1,604.73	856.13	1,050.84	1,174.13	1,194.10	876.10	1,194.38	\$10,826.69
5504 Water & Sewer Service	17,329.47	10,762.83	3,548.51	15,883.49	5,038.08	3,038.95	2,118.83	3,607.89	4,385.88	3,746.26	\$69,460.19
5505 Trash & Recycle		8,104.71	-9,566.77	17,331.83	6,591.13	9,629.78	84.27	18,003.61	13,245.58	10,623.04	\$74,047.18
5506 WI-FI / Internet Services	4,015.34	3,237.16	1,485.38	3,171.85	2,968.49	1,704.86	1,713.80	1,704.81	421.96	2,996.68	\$23,420.33
5507 Solar Energy	7,790.90	7,790.90	7,790.90	7,790.90	7,790.90	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	\$81,454.50
Total 5500 UTILITIES	38,185.65	48,891.27	7,511.58	52,626.61	25,593.51	26,888.09	21,003.75	64,186.78	49,324.84	44,290.81	\$378,502.89
Unapplied Cash Bill Payment Expense					0.00	524.48	-524.48	12,475.07	-12,470.39	0.00	\$4.68
Total Expenses	\$218,471.44	\$232,254.34	\$154,003.86	\$329,440.31	\$353,821.87	\$253,197.60	\$205,221.32	\$263,323.29	\$220,990.54	\$243,246.38	\$2,473,970.95
NET OPERATING INCOME	\$ -59,017.75	\$ -134,296.99	\$ -85,128.74	\$ -130,189.27	\$ -164,619.63	\$ -219,092.13	\$ -10,034.87	\$ -82,464.93	\$ -99,468.27	\$ -82,350.03	\$ -1,066,662.61
Other Income											
5605 DONATIONS RECEIVED									300.00	1,000.00	\$1,300.00
5700 GRANTS RECEIVED											\$0.00
5701 CCHD Admin In-Direct Costs				75,000.00				32,627.54		14,230.30	\$121,857.84
5703 Vendor Invoices Reimbursed						40,552.44				169,578.77	\$210,131.21
Total 5700 GRANTS RECEIVED				75,000.00		40,552.44		32,627.54		183,809.07	\$331,989.05



Crescent City Harbor District

EBIDTA REPORT

July 2023 - April 2024

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	TOTAL
5800 INTEREST INCOME											\$0.00
5802 LAIF Investment Gain	6,448.26			4,185.41			2,986.79				\$13,620.46
Total 5800 INTEREST INCOME	6,448.26			4,185.41			2,986.79				\$13,620.46
5900 NON-OPERATING INCOME											\$0.00
5901 Harbor House Team Housing	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	\$31,000.00
5904 Settlements Awarded to District							100,000.00			1,256,221.57	\$1,356,221.57
Total 5900 NON-OPERATING INCOME	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	3,100.00	103,100.00	3,100.00	3,100.00	1,259,321.57	\$1,387,221.57
6000 TAX PROCEEDS											\$0.00
6001 Property Tax	50,254.75			8,894.56		244,072.56	2,814.53			178,548.92	\$484,585.32
6002 TOT Proceeds				520,605.62			8,169.78				\$528,775.40
Total 6000 TAX PROCEEDS	50,254.75			529,500.18		244,072.56	10,984.31			178,548.92	\$1,013,360.72
Total Other Income	\$59,803.01	\$3,100.00	\$3,100.00	\$611,785.59	\$3,100.00	\$287,725.00	\$117,071.10	\$35,727.54	\$3,400.00	\$1,622,679.56	\$2,747,491.80
Other Expenses											\$0.00
6100 GRANT EXPENSES - NON-OPERATING											\$0.00
6101 Grant & Project Management	16,000.00	25,000.00	-3,500.00	28,500.00	3,000.00	1,500.00		1,500.00	0.00	0.00	\$72,000.00
6104 Citizens Dock Design Coastal									2,500.00	193,133.48	\$195,633.48
6106 FEMA HMGP South Beach Planning							2,780.00		10,000.00	10,000.00	\$22,780.00
Total 6100 GRANT EXPENSES - NON-OPERATING	16,000.00	25,000.00	-3,500.00	28,500.00	3,000.00	1,500.00	2,780.00	1,500.00	12,500.00	203,133.48	\$290,413.48
Total Other Expenses	\$16,000.00	\$25,000.00	\$ -3,500.00	\$28,500.00	\$3,000.00	\$1,500.00	\$2,780.00	\$1,500.00	\$12,500.00	\$203,133.48	\$290,413.48
NET OTHER INCOME	\$43,803.01	\$ -21,900.00	\$6,600.00	\$583,285.59	\$100.00	\$286,225.00	\$114,291.10	\$34,227.54	\$ -9,100.00	\$1,419,546.08	\$2,457,078.32
NET INCOME	\$ -15,214.74	\$ -156,196.99	\$ -78,528.74	\$453,096.32	\$ -164,519.63	\$67,132.87	\$104,256.23	\$ -48,237.39	\$ -108,568.27	\$1,337,196.05	\$1,390,415.71

CRESCENT CITY HARBOR DISTRICT OPEN AP AS OF 05-04-2024

VENDOR	OPEN
ADVANCED SECURITY SYSTEMS	\$ 240.00
3602 OUTSIDE SERVICES	\$ 240.00
Allied Administrators	\$ 510.82
5002 PAYROLL BENEFITS	\$ 510.82
Ambit Tax & Accounting	\$ 4,800.00
3901 LEGAL ACCOUNTING	\$ 4,800.00
BEST BEST & KRIEGER, LLP	\$ 23,169.61
3903 LEGAL ATTORNEY	\$ 22,653.41
3903 LEGAL ATTORNEYS	\$ 516.20
C RENNER PETROLEUM INC	\$ 271.27
5203 FUEL MAINTENANCE	\$ 271.27
CALPERS	\$ 4,087.24
5002 PAYROLL BENEFITS	\$ 4,087.24
CLR LAUNDRY	\$ 454.00
3102 LAUNDRY EXPENSE	\$ 454.00
CRESCENT ACE HARDWARE	\$ 425.26
5102 SUPPLIES MAINTENANCE	\$ 9.94
5104 REPAIRS GENERAL	\$ 353.47
5201 SUPPLIES MAINTENANCE	\$ 9.73
5202 SUPPLIES OPERATIONS	\$ 52.12
CSS	\$ 15,000.00
3907 GRANT MGMT: SPLIT6106 GRANT FEMA HMGP	\$ 15,000.00
DISH NETWORK	\$ (936.00)
5506 UTILITIES:WI-FI / Internet Services	\$ (936.00)
ENGLUND MARINE SUPPLY	\$ 113.42
4003 OFFICE EXPENSE	\$ 4.81
4003 OFFICE EXPENSES	\$ 4.94
4007 UNIFORM EXPENSE	\$ 39.45
5102 REPAIRS OPERATIONS	\$ 11.54
5201 MAINTENANCE SUPPLIES	\$ 24.32
5201 SUPPLIES MAINTENANCE	\$ 28.36
GEOENGINEERS INC	\$ 284.75
3906 ENGINEERING	\$ 284.75
GEORGE'S AUTO INC	\$ 37.88
5201 SUPPLIES MAINTENANCE	\$ 37.88
Harrell & Company	\$ 9,880.00
3905 LEGAL NON- ATTORNEY FINANCIAL CONSULTING	\$ 9,880.00
INFINITE CONSULTING SERVICES	\$ 1,890.00
3908 IT SERVICES	\$ 1,890.00
Leasing Associate	\$ 3,509.34
3303 AUTO LEASES	\$ 3,509.34
MENDES SUPPLY COMPANY	\$ 689.93
3403 FEES ADDITIONAL	\$ 19.14
5102 OPERATIONS PURCHASES	\$ 670.79
MKA INTERNATIONAL	\$ 920.00
3905 LEGAL NON-ATTORNEY	\$ 920.00

CRESCENT CITY HARBOR DISTRICT OPEN AP AS OF 05-04-2024

VENDOR	OPEN
MOFFATT & NICHOL	\$ 102,902.21
5702A Coastal Planning Citizens Dock	\$ 74,479.28
6104 CITIZENS DOCK COASTAL	\$ 28,422.93
MOUNTAIN VIEW PAVING INC.	\$ 1,774.41
5104 REPAIRS GENERAL	\$ 1,774.41
NICHOLSON & OLSON	\$ 19,000.00
3902 ACCOUNTING AUDITING	\$ 19,000.00
PACIFIC POWER	\$ 917.20
5501 UTILITIES ELECTRIC	\$ 917.20
PORTER SCOTT	\$ 28,177.35
3905 LEGAL NON-ATTORNEY	\$ 28,177.35
QUILL	\$ 240.77
4003 OFFICE EXPENSE	\$ 240.77
R. A. KIRKLAND INC	\$ 6,633.33
3602 OUTSIDE SERVICES	\$ 6,633.33
RECOLOGY DEL NORTE	\$ 10,486.30
5505 UTILITIES TRASH	\$ 10,486.30
RING CENTRAL INC.	\$ 556.98
5503 UTILITIES TELEPHONE	\$ 556.98
STATE COMPENSATION FUND	\$ 2,905.54
3703 WORK COMP	\$ 2,905.54
STREAMLINE	\$ 249.00
4008 WEBSITE & HOSTING	\$ 249.00
THERMO FLUIDS, INC	\$ 903.24
3602 OUTSIDE SERVICES	\$ 903.24
VESTIS	\$ 308.59
4007 UNIFORM EXPENSE	\$ 308.59
Grand Total	\$ 240,402.44

CRESCENT CITY AP DETAIL AS OF 05-03-2024

Date	Vendor	Num	Open Balance	Memo/Description	Due Date
04/17/2024	ADVANCED SECURITY SYSTEMS	690189	\$ 127.50	3602 OUTSIDE SERVICES	05/17/2024
04/17/2024	ADVANCED SECURITY SYSTEMS	689838	\$ 112.50	3602 OUTSIDE SERVICES	05/17/2024
06/01/2024	Allied Administrators	060124-063024	\$ 510.82	5002 PAYROLL BENEFITS	05/25/24
02/09/2024	Ambit Tax & Accounting	24000060	\$ 1,600.00	3901 LEGAL ACCOUNTING	02/09/2024
03/01/2024	Ambit Tax & Accounting	INV/23-24000091	\$ 1,600.00	3901 LEGAL ACCOUNTING	03/01/2024
03/28/2024	Ambit Tax & Accounting	23-24/0000092	\$ 1,600.00	3901 LEGAL ACCOUNTING	04/01/2024
03/04/2024	BEST BEST & KRIEGER, LLP	989023	\$ 1,512.00	3903 LEGAL ATTORNEY	03/04/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993173	\$ 300.20	3903 LEGAL ATTORNEYS	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993168	\$ 202.00	3903 LEGAL ATTORNEY	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993172	\$ 216.00	3903 LEGAL ATTORNEYS	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993169	\$ 3,352.40	3903 LEGAL ATTORNEY	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993170	\$ 3,785.70	3903 LEGAL ATTORNEY	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993171	\$ 6,642.81	3903 LEGAL ATTORNEY	04/12/2024
04/12/2024	BEST BEST & KRIEGER, LLP	993167	\$ 7,158.50	3903 LEGAL ATTORNEY	04/12/2024
04/30/2024	C RENNER PETROLEUM INC	123233	\$ 271.27	5203 FUEL MAINTENANCE	04/30/2024
05/01/2024	CALPERS	17447738	\$ 604.48	5002 PAYROLL BENEFITS	06/01/2024
05/01/2024	CALPERS	17447738	\$ 3,482.76	5002 PAYROLL BENEFITS	06/01/2024
04/01/2024	CLR LAUNDRY	040124-043024	\$ 454.00	3102 LAUNDRY EXPENSE	04/30/2024
04/01/2024	CSS	0401-0430	\$ 15,000.00	3907 GRANT MGMT: SPLIT 6106 GRANT FEMA HMGP	05/01/2024
04/18/2024	CRESCENT ACE HARDWARE	996442	\$ 52.12	5202 SUPPLIES OPERATIONS	04/25/2024
04/18/2024	CRESCENT ACE HARDWARE	996443	\$ 5.40	5102 SUPPLIES MAINTENANCE	04/25/2024
04/18/2024	CRESCENT ACE HARDWARE	996520	\$ 4.54	5102 SUPPLIES MAINTENANCE	04/25/2024
04/22/2024	CRESCENT ACE HARDWARE	996814	\$ 353.47	5104 REPAIRS GENERAL	04/25/2024
05/01/2024	CRESCENT ACE HARDWARE	997789	\$ 9.73	5201 SUPPLIES MAINTENANCE	05/01/2024
12/02/2023	DISH NETWORK	11/06/23-11/30/23	\$ (936.00)	5506 UTILITIES:WI-FI / Internet Services	05/31/2024
04/08/2024	ENGLUND MARINE SUPPLY	702590/5	\$ 8.34	5201 SUPPLIES MAINTENANCE	05/31/2024
04/09/2024	ENGLUND MARINE SUPPLY	702622/5	\$ 6.45	5201 SUPPLIES MAINTENANCE	05/31/2024
04/09/2024	ENGLUND MARINE SUPPLY	702621/5	\$ 39.45	4007 UNIFORM EXPENSE	05/31/2024
04/11/2024	ENGLUND MARINE SUPPLY	702639/5	\$ 13.57	5201 SUPPLIES MAINTENANCE	05/31/2024
04/23/2024	ENGLUND MARINE SUPPLY	702782/5	\$ 0.45	5201 MAINTENANCE SUPPLIES	05/31/2024
04/23/2024	ENGLUND MARINE SUPPLY	702781/5	\$ 23.87	5201 MAINTENANCE SUPPLIES	05/31/24
04/25/2024	ENGLUND MARINE SUPPLY	702812/5	\$ 4.81	4003 OFFICE EXPENSE	05/10/2024

CRESCENT CITY AP DETAIL AS OF 05-03-2024

Date	Vendor	Num	Open Balance	Memo/Description	Due Date
04/25/2024	ENGLUND MARINE SUPPLY	702810/5	\$ 4.94	4003 OFFICE EXPENSES	05/25/2024
04/29/2024	ENGLUND MARINE SUPPLY	702861/5	\$ 11.54	5102 REPAIRS OPERATIONS	05/14/2024
04/12/2024	GEOENGINEERS INC	197049	\$ 284.75	3906 ENGINEERING	04/12/2024
04/18/2024	GEORGE'S AUTO INC	284847	\$ 37.88	5201 SUPPLIES MAINTENANCE	05/10/2024
02/14/2024	Harrell & Company	21224	\$ 9,880.00	3905 LEGAL NON- ATTORNEY FINANCIAL CONSULTING	02/25/2024
04/01/2024	INFINITE CONSULTING SERVICES	11682	\$ 1,890.00	3908 IT SERVICES	04/16/2024
05/01/2023	Leasing Associate	13558	\$ 3,509.34	3303 AUTO LEASES	05/16/2023
04/08/2024	MENDES SUPPLY COMPANY	M262017	\$ 670.79	5102 OPERATIONS PURCHASES	05/08/2024
05/01/2023	MENDES SUPPLY COMPANY	F010655	\$ 19.14	3403 FEES ADDITIONAL	05/31/2023
01/28/2024	MKA INTERNATIONAL	1225421	\$ 920.00	3905 LEGAL NON-ATTORNEY	01/28/2024
03/06/2024	MOFFATT & NICHOL	786724	\$ 28,422.93	6104 CITIZENS DOCK COASTAL	04/06/2024
04/12/2024	MOFFATT & NICHOL	787723	\$ 74,479.28	5702A Coastal Planning Citizens Dock	05/12/2024
03/13/2024	MOUNTAIN VIEW PAVING INC.	22550	\$ 1,774.41	5104 REPAIRS GENERAL	04/13/2024
12/29/2023	NICHOLSON & OLSON	352	\$ 19,000.00	3902 ACCOUNTING AUDITING	01/29/2024
04/11/2024	PACIFIC POWER	3/5/24-4/3/24	\$ 917.20	5501 UTILITIES ELECTRIC	05/02/2024
02/28/2024	PORTER SCOTT	169878	\$ 8,218.20	3905 LEGAL NON-ATTORNEY	03/28/2024
03/26/2024	PORTER SCOTT	170724	\$ 7,103.00	3905 LEGAL NON-ATTORNEY	04/06/2024
04/22/2024	PORTER SCOTT	171744	\$ 12,856.15	3905 LEGAL NON-ATTORNEY	04/22/2024
03/15/2024	QUILL	37740179	\$ 191.00	4003 OFFICE EXPENSE	04/14/2024
04/09/2024	QUILL	38116565	\$ 49.77	4003 OFFICE EXPENSE	05/09/2024
04/30/2024	R. A. KIRKLAND INC	192757	\$ 800.00	3602 OUTSIDE SERVICES	05/30/2024
04/30/2024	R. A. KIRKLAND INC	394311	\$ 5,833.33	3602 OUTSIDE SERVICES	05/30/2024
04/30/2024	RECOLOGY DEL NORTE	6,920,565.00	\$ 7,999.92	5505 UTILITIES TRASH	04/30/2024
04/30/2024	RECOLOGY DEL NORTE	6920565	\$ 2,486.38	5505 UTILITIES TRASH	04/30/2024
04/23/2024	RING CENTRAL INC.	CD_000801496	\$ 556.98	5503 UTILITIES TELEPHONE	05/23/2024
03/04/2024	STATE COMPENSATION FUND	3042022	\$ 967.62	3703 WORK COMP	03/04/2024
04/05/2024	STATE COMPENSATION FUND	1002205282	\$ 1,937.92	3703 WORK COMP	04/05/2024
05/01/2024	STREAMLINE	4036B660-0042	\$ 249.00	4008 WEBSITE & HOSTING	06/01/2024
04/04/2024	THERMO FLUIDS, INC	93966582-2401047055	\$ 903.24	3602 OUTSIDE SERVICES	05/03/2024
04/03/2024	VESTIS	5090279227	\$ 70.60	4007 UNIFORM EXPENSE	05/10/2024
04/17/2024	VESTIS	5090283960	\$ 79.33	4007 UNIFORM EXPENSE	05/10/2024

CRESCENT CITY AP DETAIL AS OF 05-03-2024

Date	Vendor	Num	Open Balance	Memo/Description	Due Date
04/24/2024	VESTIS	5090286338	\$ 70.60	4007 UNIFORM EXPENSE	05/09/2024
05/01/2024	VESTIS	5090288731	\$ 88.06	4007 UNIFORM EXPENSE	06/10/24



4. Communications and Reports

d. CEO/Harbormaster Report (pt. 1)

I am pleased to provide you with updates and important announcements regarding our Harbor District. Your continued support and involvement are vital to our success and prosperity. Here are the key highlights:

MARAD Representative Visit: We recently had the honor of hosting a visit from our MARAD representative, Stephen Lebo. During his visit, CSS and I had the opportunity to share with him our current and future projects that we hope to complete with MARAD Port Infrastructure and Development Project Grants. This collaboration strengthens our partnership with MARAD and enhances our capacity to undertake vital infrastructure projects.

Opening of Bottom Fish Season: I am delighted to announce that the bottom fish season has officially opened. However, it is essential to be aware of the unique depth and species restrictions this season. Additionally, please ensure to pay your launch ramp fees to support the upkeep of our harbor facilities.



4. Communications and Reports

d. CEO/Harbormaster Report (pt. 2)

Morning Negative Low Tides Advisory: Please note that we will experience morning negative low tides from May 6th through the 14th. During a negative tide, the launch ramp is not accessible, and launching boats may result in damage to harbor infrastructure. I urge everyone to plan ahead by launching their boats the night before and paying for a transient slip for the night to avoid any inconvenience or damage.

Landscaping Bids Acknowledgment: I extend my gratitude to both companies that submitted bids for landscaping in the harbor. Your participation demonstrates your commitment to enhancing the beauty and aesthetics of our harbor environment.

Expansion of Maintenance Team: I am pleased to announce that our maintenance team is now fully staffed for the first time in a few years, with five dedicated team members. While we undergo the process of training new team members and completing clean-up and repair tasks from the long winter, I kindly ask for your patience and understanding.



4. Communications and Reports

d. CEO/Harbormaster Report (pt. 3)

Local Seafood Contract with Del Norte Unified School District: I am thrilled to share that Josh Mims, working for the Local Food Council, has signed the first contract for fresh local seafood to be sold to the Del Norte Unified School District. Fresh local ground fish and tuna, landed in CCHD, will soon be served in local school lunches. This initiative not only supports our local fishermen by providing a reliable market at a fair price but also benefits our community's children by offering access to nutritious local seafood. As this program expands to surrounding counties, it will create jobs, generate revenue for the fishermen and the district, and support infrastructure development such as cold storage facilities.

Your continued support and involvement are instrumental as we work together to enhance our harbor and promote sustainable growth and prosperity. Thank you to our community!



4. Communications and Reports

e. Harbor Commissioner & Ad Hoc Committee Reports

(1) Commissioner Gerhard Weber

(2) Commissioner Wes White

(3) Commissioner Brian Stone

(4) Secretary Rick Shepherd

(5) President Harry Adams

Public Comment?



5. Adjourn to Closed Session

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

(Government Code section 54956.9(d)(4))

Number of Cases: 1

6. Report Out from Closed Session

7. MEETING ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, May 21, 2024, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.

